

CONTRACT FOR SERVICES OF COMMISSIONED PASTOR

Name of Church: _____ Presbyterian Church of _____ city, state _____ **Name of CP:** _____

Service from: (no more than 12 months) **January 1, 2022, to December 31, 2022.**

Your work as a commissioned pastor is governed by the *Book of Order* (G-2.10) and our presbytery's Commissioned Pastor Policy (UOVP Minutes, pp. 2012-97 to 2012-102).

During this time we expect you to perform the following services:

Conduct Sunday worship services at _____ a.m. each Sunday as well as _____.

Fulfill the following pastoral duties: _____.

Assist the session in the following ways: _____.

Responsibilities of CP:

Together with the session, avail oneself of the resources of presbytery, when applicable, in developing stewardship, evangelism, and other ministry plans for the congregation.

Attend all presbytery meetings unless excused. Mileage expenses will be reimbursed as provided below.

Attend all session meetings.

Meet with Committee on Ministry appointed mentor at least quarterly.

CP may moderate session after six months as pastor with COM approval.

Other: _____

Provision for Termination of Contract Prior to Expiration: _____ days' notice by session or pastor, with concurrence of the presbytery through the Committee on Ministry. If this Contract is terminated early by the session without cause, there shall be Salary Continuation (Cash Salary, Cash Housing Allowance, Social Security Allowance, [other] _____) for three months or until the CP is commissioned elsewhere at the same or greater percentage of time.

Upper Ohio Valley Presbytery may terminate this agreement per Book of Order G-2.0504 b.

Time Expectations (per week): _____ [Normal expectations should be 20 hours per week.]

Specific Days in Ministry? _____

Compensation: Cash Salary \$ _____ / week / month (circle one)
Social Security withheld yes / no (circle one)
Medical/pension coverage: yes/no (circle one)
Reimbursement for travel in performance of your duties at the IRS rate per mile
Other items of finance or reimbursement _____

Vacation: _____ weeks including _____ Sundays
Continuing Education: \$_____, _____ weeks including _____ Sundays
Spiritual Retreat: _____ weeks including _____ Sundays

[2020 Recommended Minimum Terms of Call for CPs:]

- Maximum Time: 20 hours per week*
- Minimum Compensation: \$16.00 per hour*
- Mileage at IRS rate (\$.585 for 2022) up to \$2,000 per year*
- Housing Allowance: [May be negotiated]*
- Continuing Ed & Books: \$600 per year accumulative to \$1,800 for 3 years*
- Continuing Ed Time: One week, including one Sunday*
- Vacation: Four weeks, including four Sundays*
- Spiritual Retreat Time: One week, including one Sunday*
- Benefits: [May be negotiated]*

The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests. The session will elect and send a ruling elder commissioner to all presbytery meetings and receive their reports (*Book of Order* G-3.0202a), and reimburse the commissioner's travel expenses upon presentation of an approved expense voucher.

Name of Moderator of congregation: _____

Name of Commissioned Pastor's Mentor: _____

Church where CP is a member and ruling elder: _____

Signed by: Clerk of Session: _____ Date: _____

CP: _____ Date: _____

COM Representative: _____ Date: _____

(Complete and sign in triplicate: one copy to Session Clerk; one copy to CP; one copy to COM & mail to UOVP, 907 National Rd, Wheeling, WV 26003.)