

UPPER OHIO VALLEY PRESBYTERY
MINUTES OF STATED MEETING, December 12, 2020

The primary purpose of Upper Ohio Valley Presbytery is to serve as a resource body, designed to equip, challenge, and encourage the churches within its jurisdiction to carry out their call to prepare the saints to share the Gospel of Jesus Christ with others through worship, discipleship, fellowship, ministry, and mission

Upper Ohio Valley Presbytery met in stated meeting on Saturday, December 12, 2020, digitally on Zoom beginning at 1:00 p.m. Ruling Elder Kandy Dunn, Moderator for 2020, presided at the opening of the meeting.

OPENING PRAYER. Ruling Elder Kandy Dunn, Moderator for 2020, opened the meeting with prayer.

QUORUM. The Rev. Dr. Frank Lewis, Stated Clerk, announced that a quorum was present for this meeting. According to the presbytery's bylaws, a quorum for a presbytery meeting is not fewer than three ministers and the ruling elders present, provided that at least three churches are represented by the ruling elders.

FORMATION OF THE ROLL AND PRESENTATION OF EXCUSES. Stated Clerk, the Rev. Dr. Frank Lewis, announced that the roll of presbytery was being formed by the signing onto the Zoom meeting with previous registration codes. Excuses were given to Judy Edmonds, Enrollment Clerk; or to the Rev. Dr. Frank Lewis, Stated Clerk. The attendance record is included at the end of these minutes in the Report of the Enrollment Clerk.

EXCUSED ABSENCES. Stated Clerk, the Rev. Dr. Frank Lewis, **moved, it was seconded and passed,** that the persons requesting to be excused be so listed and noted in the minutes of this meeting.

CORRESPONDING MEMBERS WITH VOICE & VOTE. Stated Clerk, the Rev. Dr. Frank Lewis **moved, it was seconded and passed,** that the Rev. Mary Jane Knapp (Muskingum Valley Presbytery), the Randall Krebs (Baptist), and CP George Crawford (Washington Presbytery) be seated as corresponding members with voice and vote for this meeting of presbytery.

CORRESPONDING MEMBERS WITH VOICE. Stated Clerk, the Rev. Dr. Frank Lewis **moved, it was seconded and passed,** that Craig Kephart (Washington Presbytery), and Rev. Susan Wonderland, Synod Executive, (Philadelphia Presbytery), be seated as corresponding members with voice for this meeting of presbytery.

PRIVILEGE OF THE FLOOR WITH VOICE. none.

APPROVAL OF THE MINUTES OF THE STATED MEETING OF SEPTEMBER 8, 2020. These minutes were approved by the presbytery Round Table on August 6, 2020.

ADOPTION OF THE DOCKET. The Stated Clerk **moved and it was seconded** to adopt the docket for this meeting.

DOCKET

1:00 p.m. Meeting Convenes with Worship including Holy Communion	
1:30 Call to the Order of Business	Moderator, Ruling Elder Kandy Dunn
1:35 Formation of Roll and Presentation of Excuses	Stated Clerk, Rev. Dr. Frank Lewis
1:45 Adoption of the Docket	
1:50 Introduction of Elders Attending for the First Time	Moderator Kandy Dunn
2:00 Committee on Ministry	Rev. Erica Harley & Ruling Elder Dee Kovach
2:30 Personnel Committee	Commissioned Pastor Cindy Foster
3:00 Round Table Report	Rev. Darrin Jones
3:10 Nominating Committee Report	Rev. Trina Lewis
3:20 Stated Clerk's Report	Stated Clerk Frank Lewis
3:25 Treasurer's Report	Commissioned Pastor Connie Quinn
3:30 Leadership Commission	Stated Clerk, Frank Lewis
3:35 Presbytery Joys and Concerns	
3:45 Mission Outreach Committee	Commissioned Pastor Connie Quinn
Including Peacemaking Task Force	Rev. Dr. Ruth Ellen Bates
3:55 Installation of Presbytery Officers	Moderator Kandy Dunn

4:05 Other Items of Business

4:15 Report of the Enrollment Clerk

Ruling Elder Judy Edmonds

4:20 Adjourn with Prayer

Moderator Kandy Dunn

*Thank you for joining us on Zoom for the Stated meeting, Stay Safe and Well***Next stated presbytery meeting:****Saturday March 13, 2021****1:00 p.m.****TBA*****"They shall know us by the fruits we bear"***

-end of docket-

STATED CLERK'S REPORT. The Rev. Dr. Franklin Lewis

-end of Clerk's Report-

TREASURER'S REPORT. CP Connie Quinn.

The following report was presented. After a time for questions, the report was filed for review and audit.

(Unaudited)

	<u>Jan – Feb 2020</u>	<u>Jan – Feb 2019</u>
Ordinary Income/Expense		
Income		
Missions	\$ 17,563.86	\$ 20,267.72
Per Capita		
PC-Current Year (2020)	66,101.97	70,155.92
PC-Prior Year (2019)	5,241.00	5,769.50
PC-Designated	0.00	40.00
PC-Ministers	0.00	30.00
Special Offerings	82.22	308.30
Miscellaneous Income	311.04	299.41
Houser Fund Contributions	\$ 298.00	\$ 0.00
Total Income	\$ 89,598.09	\$ 96,870.85
Expense		
Office Administrator	\$ 26,643.39	\$ 26,912.50
Treasurer	1,250.00	1,562.50
Bookkeeper	2,500.00	5,000.00
Stated Clerk	12,500.00	12,500.00
Stated Clerk's Office	256.01	62.21
Journal Clerk	100.00	300.00
Other Personnel Expenses	302.30	288.00
Per Capita PAID Expense		
GA	15,352.20	22,647.96
Synod	5,146.00	6,790.14
Round Table	126.84	16.00
Leadership Commission/Moderator	348.55	336.55
Committee on Ministry	137.09	1,500.00
Mission	10,000.00	12,000.00
Stewardship	12,312.51	11,678.70
Training & Development	96.19	1,682.74
Unbudgeted expense-MERF	0.00	800.00
Unbudgeted Russell Scholarships	\$ 5,999.98	\$ 6,500.00
Total Paid Expense	\$ 93,071.06	\$ 110,577.30
Collected Income less PAID exp.	(3,472.97)	(13,706.45)
Unpaid Per Capita PAST DUE	28,174.30	18,008.70
Net Ordinary Income (Loss)	\$ (31,647.27)	\$ (31,715.15)

2020 PER CAPITA RECEIVED AS OF October 31, 2020

Ch City	Ch Name	Membership	2020 Per Capita	Paid	Amount due
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		2018	\$29.50		
Barnesville	First	84	\$ 2,478.00	\$ 2,342.00	\$ 136.00
Bellaire	Bellaire	83	2,448.50	0.00	2,448.50
Bellaire	Belmont	47	1,386.50	0.00	1,386.50
Bellaire	First United	13	383.50	0.00	383.50
Bellaire	Rock Hill	91	2,684.50	1,342.25	1,342.25
Bergholz	Trinity	30	885.00	0.00	885.00
Bethlehem	Bethlehem United	54	1,593.00	1,593.00	0.00
Blaine	Pleasant Valley	9	265.50	0.00	265.50
Bloomington	Annapolis	8	236.00	0.00	236.00
Bloomington	Bloomington	27	796.50	0.00	796.50
Bridgeport	Kirkwood	33	973.50	0.00	973.50
Brilliant	First United	95	2,802.50	0.00	2,802.50
Cadiz	Cadiz	196	5,782.00	1,511.00	4,271.00
Cameron	First United	22	649.00	452.10	196.90
Cameron	Wolf Run	24	708.00	708.00	0.00
Centerville	Concord	67	1,976.50	1,376.85	599.65
Chester	Trinity Parish	54	1,593.00	1,593.00	0.00
Chester	Westminster	112	3,304.00	3,304.00	0.00
Colerain	Colerain	96	2,832.00	941.60	1,890.40
Colliers	Cross Creek	17	501.50	501.50	0.00
Dallas	Dallas Community	46	1,357.00	1,357.00	0.00
Dillonvale	First	38	1,121.00	0.00	1,121.00
East Liverpool	Calcutta	14	413.00	0.00	413.00
East Liverpool	Emmanuel	26	767.00	767.00	0.00
East Liverpool	Grace	33	973.50	167.50	806.00
East Liverpool	Longs Run Trinity	220	6,490.00	1,344.00	5,146.00
Follansbee	Follansbee	50	1,475.00	1,106.25	368.75
Hammondsville	Grant Hill	5	147.50	0.00	147.50
Hanoverton	New Lebanon	19	560.50	0.00	560.50
Harrisville	Covenant	111	3,274.50	0.00	3,274.50
Hopedale	United	20	590.00	590.00	0.00
Jewett	Jewett	4	118.00	118.00	0.00
Jewett	Ridge	10	295.00	295.00	0.00
Key	Bethel	14	413.00	413.00	0.00
Laings	Laings	7	206.50	206.50	0.00
Martins Ferry	First	165	4,867.50	563.50	4,304.00
Martins Ferry	Grace	207	6,106.50	1,383.45	4,723.05
Martins Ferry	Scotch Ridge	26	767.00	767.00	0.00
Mingo Junction	First	82	2,419.00	0.00	2,419.00
Moundsville	First	70	2,065.00	2,065.00	0.00
Moundsville	Limestone	85	2,507.50	2,507.52	-0.02
Mt. Pleasant	First	97	2,861.50	2,861.50	0.00
Neffs	Coalbrook	22	649.00	649.00	0.00
New Athens	First	9	265.50	265.50	0.00
New Cumberland	First	40	1,180.00	383.50	796.50
New Martinsville	First	17	501.50	531.00	-29.50
New Matamoras	First	7	206.50	206.50	0.00
Piney Fork	Piney Fork	15	442.50	442.50	0.00
Powhatan Point	First	26	767.00	767.00	0.00
Rayland	Glen Robbins	18	531.00	531.00	0.00
Richmond	United	44	1,298.00	0.00	1,298.00
St. Clairsville	Calvary	186	5,487.00	473.00	5,014.00
St. Clairsville	First	62	1,829.00	0.00	1,829.00
St. Clairsville	Uniontown	4	118.00	0.00	118.00
Salineville	Bethel	60	1,770.00	1,770.00	0.00
Salineville	Calvary	61	1,799.50	0.00	1,799.50

Scio	First	14	413.00	0.00	413.00
Shadyside	First	60	1,770.00	0.00	1,770.00
Sherrard	Allen Grove	13	383.50	267.15	116.35
Sistersville	First	24	708.00	708.00	0.00
Smithfield	Smithfield	16	472.00	472.00	0.00
Steubenville	First Westminster	364	10,738.00	8,053.50	2,684.50
Steubenville	Pleasant Hill	23	678.50	678.50	0.00
Toronto	First	143	4,218.50	4,218.50	0.00
Toronto	Hill Top	103	3,038.50	1,062.00	1,976.50
Triadelphia	Roney's Point	113	3,333.50	1,666.80	1,666.70
Warnock	Community	12	354.00	354.00	0.00
Weirton	Cove	323	9,528.50	616.00	8,912.50
Weirton	Oakland	39	1,150.50	0.00	1,150.50
Wellsburg	First	84	2,478.00	2,478.00	0.00
Wellsville	Covenant	50	1,475.00	1,475.00	0.00
Wellsville	Oak Ridge	44	1,298.00	973.50	324.50
Wellsville	Riverside	56	1,652.00	380.00	1,272.00
Wellsville	Yellow Creek	42	1,239.00	0.00	1,239.00
West Liberty	Federated	9	265.50	265.50	0.00
Wheeling	First	50	1,475.00	1,110.00	365.00
Wheeling	Stone	152	4,484.00	0.00	4,484.00
Wheeling	Vance Memorial	185	5,457.50	0.00	5,457.50
Wintersville	Two Ridges	106	3,127.00	3,127.00	0.00
Woodsfield	Woodsfield	39	\$ 1,150.50	\$ 0.00	\$ 1,150.50
		5,146	\$151,807.00	\$66,101.97	\$ 85,705.03
		Members	Total Per Capita	Paid	Amount Due

2020 CHURCH MISSION DOLLARS AS OF 10/31/20

Barnesville, First	908.25	Mt Pleasant, First	2,895.00
Bergholz, Trinity	500.00	New Athens, First	11.90
Bridgeport, Kirkwood	924.00	St Clairsville, First	500.00
Colliers, Cross Creek	294.70	Shadyside, First	143.75
Dallas, Dallas Community	1,550.00	Smithfield, Smithfield	385.00
Follansbee, Follansbee	367.50	Toronto, Hill Top	1,567.00
Hopedale, United	100.00	Weirton, Oakland	707.85
Martins Ferry, Grace	3,108.91	Wellsville, Riverside	1,500.00
Moundsville, Limestone	1,750.00	Wintersville, Two Ridges	350.00
		TOTAL	\$17,563.86

THANK YOU TO ALL CHURCHES FOR YOUR CONTINUED SUPPORT OF OUR PRESBYTERY AND OUR DENOMINATION'S MISSION IN OUR COMMUNITIES AND IN OUR WORLD.

-end of Treasurer's report-

LEADERSHIP COMMISSION.**Items for Action:**

1. The Leadership Commission **moved, it was seconded and passed**, that the following recommendation of the Committee on Ministry for the fees for moderator, for supply preaching, for commissioned pastors, and for pastors in temporary relations.
 - a. **2021 Moderator Fees.** the fee for moderators of church sessions for 2021 be \$55.00 plus mileage at the IRS rate.
 - b. **2021 Minimum Preaching Fees.** the following be the 2021 preaching fees:

Single: Yoked: (divided between the two churches)

Ordained Ministers	\$105	\$130
Seminary Students	\$95	\$115
Ruling Elders	\$95	\$115

Plus mileage at the IRS rate.

-end of item for Action-

Items for Information—

1. Minutes of Leadership Commission Meeting: September 15, 2020 via Zoom

The meeting was held via Zoom and in attendance were David Stammerjohn, John Harris, Kandy Dunn, Frank Lewis and Connie Quinn. After all were able to join, David opened the meeting with prayer.

The September meeting of Presbytery was held via Zoom and the overall consensus was that after a rough start most things went well. Worship was good intentioned but did not work well because of technical difficulties and voting was too quick.

There was no discussion about the Social Media Task Force; we will discuss it at a future meeting.

The search committee to select a new Stated Clerk met on the 14th but no information has been forthcoming. A decision was made to wait until the November meeting before we begin to think of a Stated Clerk pro temp.

There is no need to further address Robert Nagy's concerns regarding a letter sent by the clerk to the Presbytery. We feel that he has been heard and is content.

Jane Shockey has asked if she can use the puppets that are stored in the Presbytery office. Connie **moved** that she be allowed to have them on permanent loan as long as she is willing to share them with churches within our Presbytery if asked. **The motion was seconded and carried.**

John asked who has the responsibility for the resource center. Frank thinks it is a sub-committee of Training and Development but is not sure. He will research the question.

Kandy reported that she will re-commission Frank Haas on September 27, 2020 and that Erica Harley re-commissioned both Paul Todd and Kenn Sickle on September 13, 2020.

Our next meeting will be in person on October 13, 2020 in Potter Chapel at 1:00 p.m.

By consensus the commission adjourned with prayer led by John Harris.

Respectfully submitted, Connie Quinn Acting Secretary

2. Minutes of Leadership Commission Meeting: October 13, 2020, Potter Memorial Chapel

Present: RE Kandy Dunn (Moderator of Presbytery/LC Moderator), TE John Edward Harris (At Large), TE Frank Lewis (Commission secretary and Stated Clerk of Presbytery), RE Connie Quinn (Treasurer) and TE David Stammerjohn (At Large).

Connie opened the meeting with prayer.

September 15, 2020 minutes will be reviewed at the November meeting.

John **moved, it was seconded and pass** to take up the new business regarding the following item:

The first item is a discussion of a social media task force. John presented a draft proposal (a work in progress).

John **moved, it was seconded and approved** that Worship Times web designers be investigated as the new web designers for the presbytery; and, that this motion be forwarded to the Stewardship Committee for purchasing the basic price, with an option to upgrade to premium.

Discussion followed regarding a task force on media presence. This discussion will be continued during the next meeting.

Frank **moved, it was seconded and passed** that the Moderator create a task force to review and cull the material in the resource center.

John **moved, it was seconded and passed** that the December Stated meeting will be held via ZOOM.

Connie **moved, it was seconded and passed**, to adjourn.

David closed the meeting with prayer at 3:35 p.m.

The next meeting date will be Tuesday, November 10th at **1:00 p.m.** at Potter Memorial Chapel.

Respectfully submitted, Frank Lewis

-end of Item of Information-
end of Leadership Commission Report-

ROUND TABLE REPORT.

Items for Action:

1. **Nominations to Nominating Committee and Election of Committee Chairs.** Round Table **moved, it was seconded and passed** the following nominations for the Nominating Committee and nominations of chairs of the Committees of Presbytery be accepted. The floor was opened and closed to nominations.:

Nominating Committee:

Class of 2022: Rev. David Demarest

Class of 2023: RE Frank Haas, RE Michael Dunn

Committee Chairs 2020:

Vice -Moderator / Chair of Round Table: Rev. Alan Jeffries

Nominating Committee Chair: RE George Crawford

Committee on Ministry Co-Chair: Rev. William O. Webster Jr.

Committee on Preparation: Rev. Tyler Bayless

Committee on Representation: Rev. Deborah Messham

Mission Outreach Committee: RE Connie Quinn

Dakota Partnership Sub-Committee: RE Connie Quinn

Evangelism & Congregational Nurture Sub-Committee: RE Christina Kestner

Malawi Partnership Sub-Committee: RE Mary McElroy

Peacemaking Sub-Committee: Rev. Dr. Ruth Ellen Bates

Stewardship Committee: RE James Cochran, Jr.

-end of Round Table Report-

COMMITTEE ON PREPARATION FOR MINISTRY REPORT.

Items for Information:

The committee met on August 26, 2020 with Candidate Jane Schockey to review her Statement of Faith and Personal Information Form. After review of these documents and confirmation that all other requirements have been met in accordance with G-2.0607, the committee certified Jane as "a candidate ready for examination by a presbytery for ordination, pending a call." Please join us congratulating Jane as she begins this next stage in her ministry!

-end of Committee on Preparation for Ministry Report-

COMMITTEE ON MINISTRY REPORT.

Items for Action:

1. **Jane Schockey Ordination.** The Committee on Ministry **moved, it was seconded and passed** that Jane Schockey be examined for ordination and for membership in the presbytery, that the examination be sustained, and that she be ordained at the Vance Memorial Presbyterian Church of Wheeling West Virginia on December 27 at 3:00 pm and that she be installed at Hill Top Presbyterian Church in Toronto Ohio on January 10, 2021 with a November 29, 2020 start date.



The Hill Top Presbyterian Church

C. Robert Meyer, Moderator
November 16, 2020

The Upper Ohio Valley Presbytery
905 National Road
Wheeling, WV 26003

Dear Brothers and Sisters in Christ,

Be it known to all that the Hill Top United Presbyterian Church located at 110 County Road, Toronto, Ohio 43064 held a properly called and advertised congregational meeting on October 4, 2020 for the purpose of issuing a call for a Pastor.

A quorum being present a motion was made and properly seconded that we forward a call to Ms. Jane Schockey to serve the congregation as our pastor beginning November 29, 2020.

The vote was conducted as is the custom on such occasions; a paper ballot was presented to the membership present. The Question was called and the results of the voting was such that action prevailed to make the call a unanimous ballot and that motion prevailed.

Therefore, please proceed to present Ms. Schockey to the Congregation for Installation at the earliest convenience.

Thank You Sincerely,

C. Robert Meyer, Moderator

Fred Burns, Clerk

PS: The terms of the call was presented and approved by the congregation.

WORKSHEET FOR JANE SCHOCKEY SPLIT SERVICE

	VANCE (09291)		Hill Top (09630)
	current	@30 hrs/wk	@10 hrs/wk
salary	39,139.73	29,354.80	6,246.13
housing			5,704.62
bonus	500.00	500.00	
Total	39,640.00	29,854.80	11,950.75
insurance	12,000	12,210	3,052.50
IRA	1,957	?	
SSI	3,032	2,743	914.25
wk Comp.	198	198	
total ben	17,188	15,151	3,966.75
TOTAL	56,827	45,006	15,917.50

NOTES from BOP

Vance must submit *change in employment status form*; Hill Top must submit *new employment form*.

Vance can request one bill and Hill Top would prefer that.

Benefits offered from both parties must be exactly the same.

Benefits are figured based on 37% of the total of the two positions.

The minimum average call is \$44,000 salary.

Hill top will need to be responsible for Continuing Ed. and Travel.

Administrative Commission. The Committee on Ministry **moved, it was seconded and passed** that the Presbytery form an administrative commission to ordain Jane Schockey as Ministry of Word and Sacrament on December 27, 2020 at 3:00 pm. This commission is to consist of Moderator Kandy Dunn or her designee, Rev. Dr. Robert Meyer, Rev. Erica L. Harley, Ruling Elder Beth Ann Dague, and Ruling Elder Beth Hahn.

- 1. Administrative Commission.** The Committee on Ministry **moved, it was seconded and passed** that the Presbytery form an administrative commission to install Jane Schockey as pastor of Hill Top Presbyterian Church in Toronto Ohio on January 10, 2021 at 3:00 pm. This commission is to consist of Moderator Kandy Dunn or her designee, Rev. Dr. Robert Meyer, Rev. Erica L. Harley, Ruling Elder Beth Ann Dague, and Ruling Elder Fred Burns. The congregation has elected Rev. Dr. Robert Meyer and Ruling Elder Karen Meyer to attest to her calling.
- 2. John Harris/Bethlehem, United Pastoral Call.** The Committee on Ministry **moved, it was seconded and passed** to install the Rev. Dr. John Harris as the pastor of the Bethlehem United Presbyterian Church of Wheeling on November 8, 2020 with a start date of October 1, 2020. The congregation has elected Ruling Elder William Syphers to attest to this calling.

Appendix V23
UPPER OHIO VALLEY PRESBYTERY - PRESBYTERIAN CHURCH (U.S.A.)

Pastoral Call

The Bethlehem United Presbyterian Church (U.S.A.)
of Wheeling WV
(Name of Church)
(City-State)

belonging to Upper Ohio Valley Presbytery (PIN 420724) being well satisfied with your qualification for ministry and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual interests of our church and fruitful for the Kingdom of our Lord, earnestly and solemnly calls you,

Pastor John E Harris

(Name)

to undertake the office of

Pastor

(pastor, co-pastor, associate pastor, etc.)

of this congregation, beginning on October 1, 2020, promising you in the discharge of your duty all proper support, encouragement and allegiance in the Lord.

That you may be free to devote (fulltime) (parttime) to the ministry of the Word among us, we promise and obligate ourselves to pay you the sum of \$ 35,233.00 a year in regular monthly payments. Further, we promise to provide you the following: (Those agreed upon are to be filled in.)

Use of the Manse (30% of TEF*)	\$	Book Allowance	\$
(or) Housing Allowance	\$ <u>12,570.00</u>	Supplemental Medical Insurance	\$
Utilities Allowance	\$	Moving Costs	\$
(or) Utilities All Paid by Church (est.)	\$	Study Leave Allowance:	\$ <u>1,200</u> /yr.
Automobile Allowance vouched IRS-		cumulative to \$ <u>3600.00</u>	
approved rate per mile Up to but not greater than 2000.00		Social Security Allowance (SECA)	\$ <u>3657.00</u>
Expense Allowance	\$	Other (Specify) Dues and Benefit	\$ <u>19,040.00</u>
Vacation of <u>4 weeks</u> per year		Study Leave: <u>2</u> weeks/year cumulative to <u>2</u> weeks	
(Time Period)			

Spiritual Retreat time: one week per year including one Sunday.

and we will pay regularly in advance to the board responsible for pensions the sum of \$ _____, equal to that requisite percent of your salary which may be fixed by the General Assembly of the Presbyterian Church (U.S.A.) for participation in its pension plan, during the time of your being and continuing in the pastoral relationship set forth in this call to this church. We further promise and obligate ourselves to review with you annually the adequacy of this compensation and should the Presbytery minimum terms be raised above these terms, the call will be adjusted accordingly.

In addition, we ie: To increase salary automatically, when Presbytery raises minimum terms.

*TEI Salary as defined by the board of Pensions

In testimony whereof we have subscribed our names this 30th day of AUGUST A. D. 2020

Robert W. Greer
Stephen J. Martin
William S. Sypers

The congregation has elected William S. Sypers to attest to the presbytery about this call.

Having moderated the congregational meeting which extended a call to John Harris for ministerial services, I do certify that the call has been made in all respects according to the rules laid down in the Form of Government, and that the persons who signed the foregoing call were authorized to do so by vote of the Bethlehem United Presbyterian Church (U.S.A.)

(Signed) Mary Jane Knapp, Moderator of the Meeting

CERTIFICATION OF CALL

A. BY THE COMMITTEE ON MINISTRY

1. The Committee on Ministry

has recommended that the Presbytery accept this call.

Date of Action 12/12/2020 Chairperson

2. ACTION BY PRESBYTERY

This call was approved by Upper Ohio Valley Presbytery

Date of Action 12/12/2020 Stated Clerk

B. BY THE PRESBYTERY

1. ACTION BY PRESBYTERY

This call is recommended by the Committee on Ministry. The Committee recommends that the Presbytery find it expedient (not expedient) to release the minister to accept this call.

Date of Action Chairperson

2. ACTION BY PRESBYTERY

The Presbytery of hereby finds it (expedient) (not expedient) to release the minister to accept this call and therefore (has placed) (has not placed) this call in the minister's/candidate's hands.

Date of Action Chairperson

C. ACCEPTANCE OF CALL

This is to certify that I have received and accepted the call.

Date of Acceptance 9/3/2020

Copies to: UOV presbytery; minister's former presbytery; minister's church; minister

The Committee on Ministry recommended that the Presbytery form an administrative commission to install Rev. Dr. John Harris as the pastor of Bethlehem United Presbyterian Church in Wheeling. This commission is to consist of Moderator Kandy Dunn or her designee, Rev. Dr. Ruth Ellen Bates, and Ruling Elder Anthony Werner.

3. **Alan Jeffries and Moundsville, First.** The Committee on Ministry **moves** to install the Rev. Alan Jeffries as the pastor of the First Presbyterian Church of Moundsville on TBD with a start date of December 28. The congregation has elected Ruling Elders Janet Marchlinski and Linda Cochran to attest to this calling.

Appendix V-23
UPPER OHIO VALLEY PRESBYTERY - PRESBYTERIAN CHURCH (U.S.A.)

Pastoral Call

The First Presbyterian _____ Presbyterian Church (U.S.A.)
of MOUNDSVILLE, WV _____
(Name of Church) (City/State)

belonging to Upper Ohio Valley Presbytery (PIN 420-724), being well satisfied with your qualification for ministry and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual interests of our church and fruitful for the Kingdom of our Lord, earnestly and solemnly calls you,

Alan Taylor Jeffries
(Name)
to undertake the office of
Pastor
(pastor, co-pastor, associate pastor, etc.)

of this congregation, beginning on Dec. 28, 2020, promising you to the discharge of your duty all proper support, encouragement and allegiance in the Lord.

That you may be free to devote (full-time) (part-time) to the ministry of the Word among us, we promise and obligate ourselves to pay you the sum of \$ 38,000 a year in regular monthly payments. Further, we promise to provide you the following: (Those agreed upon are to be filled in.)

Use of the Manse (30% of TEF*)	\$ _____	Book Allowance	\$ _____
(or) Housing Allowance	\$ <u>10,000</u>	Supplemental Medical Insurance	\$ _____
Utilities Allowance	\$ _____	Moving Costs	\$ _____
(or) Utilities All Paid by Church (est.)	\$ <u>2,750</u>	Study Leave Allowance:	\$ <u>1200/yr.</u>
Automobile Allowance vouchered IRS-		cumulative to \$ _____	
approved rate per mile		Social Security Allowance (SECA)	\$ <u>4,891.45</u>
Expense Allowance	\$ <u>2,000</u>	Other (Specify)	\$ _____
Vacation of <u>four weeks</u> per year		Study Leave: <u>one</u> weeks/year cumulative to _____ weeks	
(Time Period)			
Spiritual Retreat (first one week per year including one Sunday)			

and we will pay regularly in advance to the board responsible for pensions the sum of \$ 4298.45⁽¹⁾ equal to that requisite percent of your salary which may be fixed by the General Assembly of the Presbyterian Church (U.S.A.) for participation in its pension plan, during the time of your being and continuing in the pastoral relationship set forth in this call to this church. We further promise and obligate ourselves to review with you annually the adequacy of this compensation and should the Presbytery minimum terms be raised above these terms, the call will be adjusted accordingly.

In addition, we promise to provide medical, death+disability insurance based on current rates required by the Board of Pensions of the Presbyterian Church (USA)

*TEF = Total Effective Salary as defined by the Board of Pensions

The cost of this insurance for 2021 is \$14,412.55

In testimony whereof we have subscribed our names this 25th day of October A.D. 2020

Linda Cochran _____ Janet Marchlinski _____
(Signature) (Signature)

The congregation has elected Linda Cochran to attest to the presbytery about this call.

Having moderated the congregational meeting which extended a call to Alan Jeffries for ministerial services, I do certify that the call has been made in all respects according to the rules laid down in the Form of Government, and that the persons who signed the foregoing call were authorized to do so by vote of the First _____ Presbyterian Church (U.S.A.) yes no abstain

(Signed) [Signature] Moderator of the Meeting

(1) Based on 2021 rate of 8.50% of total Effective Salary.

Items for Information:

1. **Permission to Administer the Lord's Sacrament.** The Committee on Ministry granted permission to the following trained ruling elders to administer the Lord's Supper to the following congregations:
 - a. Roger Criss at Jewett, Ridge and Scio, First on November 1, 2020,
 - b. Dee Kovach for Dillonvale, First on October 11, 2020
 - c. Cindy James for Wellsville, Yellow Creek and Oak Ridge at the Oak Ridge church on October 4, 2020
2. **Sale of Manses for Kirkwood and Wellsburg.** The Committee on Ministry concurred with UOVP

Stewardship Committee on the sale of the manse for Bridgeport, Kirkwood. The Committee on Ministry concurred with UOVP Stewardship Committee on the sale of the manse for Wellsburg, First

3. Moderators of Record. The Committee on Ministry has appointed the following individuals as moderators of record for the following congregations:

- a. Jason Elliott as moderator of Richmond, United

4. Contracts. The Committee on Ministry approved the following contracts:

- a. Paul Todd, St.C. Calvary (October 1, 2020 – March 31, 2020)

**Temporary Pastoral Relationship Contract Between a Session and a Temporary Pastor
While the Congregation is Without a Regularly Installed Minister of Word and Sacrament**

The Session of the **Calvary Presbyterian Church, St. Clairsville, Ohio** is fully satisfied with your ministerial qualifications to lead and assist us in the fulfillment of our corporate and individual ministries and hereby contracts with you, Paul Todd to become our transitional commissioned pastor for the period of time from **October 1, 2020, to March 31, 2021**. The Church and Paul Todd may decide now or during this contract to request from the Presbytery status as a Commissioned Lay Pastor.

During this time we expect you to perform the following services:

1. Conduct Sunday or other worship at the following hours:
 - Sunday morning worship
2. Fulfill the following pastoral duties
 - Work with little kids ministry
 - Work with and coordinate with Young Life Area Staff
 - Serve communion to shut ins with an elder
 - Visit those in nursing homes and hospitals
 - Serve communion, officiate baptisms and funerals
 - Support Bible study
 - Support men's/women's ministries
 - Support discipleship
 - On no, personal call, or appointment based support for congregation
3. Assist the session in the following ways:
 - Support for calling a long-term pastor
 - Attend staff meetings

Other responsibilities:

Together with the Session, avail oneself of the resources of the presbytery, when applicable, in developing stewardship, evangelism, and other Session ministry plans for the congregation.

Attend all presbytery meetings unless excused. Mileage expenses will be reimbursed as provided below.

The Session estimates that to fulfill these duties will require 20 hours per week.

The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests. The session will elect and send a commissioner to all presbytery meetings (Book of Order G-3.0202a), and reimburse the commissioner's travel expenses upon presentation of an approved expense voucher.

The Session promises and obligates itself to provide you with the following:

1. A salary of \$ (\$ 400.00 per Week).
2. A Housing Allowance of \$ 0 per month (\$ 0 per year).
3. Reimbursement for travel in the performance of your duties at the IRS rate of .58 cents per mile (including travel to attend Upper Ohio Valley Presbytery meetings). This would be a maximum total of \$1000.00 for the 6 month period.
4. Vacation would be earned during the 6 month period with 2 weeks available at the end of 6 months.

Other provisions:

Provision for termination of contract relationship prior to expiration: 14 days' notice by session or pastor, with concurrence of the presbytery through the Committee on Ministry. Upper Ohio Valley Presbytery may terminate this agreement per Book of Order G-2.0504b.

Should there be a desire on the part of Session and Minister to continue beyond the 6 month contract, a review and new document will be written.

- b. Mary Jane Knapp, Wellsburg, First (October 15, 2020 – January 15, 2020)

Future Relationships: The Rev. Mary Jane Knapp

Agrees not to be involved in any way with the Pastor Nominating Committee (PNC), except to see that it makes adequate reports to the congregation. Any suggestions the interim pastor has regarding the PNC are to be submitted to the Transition Team.

Agrees to not to be a candidate for the position of installed pastor of Wellsburg First Presbyterian Church, Wellsburg, WV and in every way will seek to prepare for the coming of another person as installed pastor.

Beginning and Duration: This agreement is for a period of three (3) months (not to exceed twelve, per Book of Order G-2.0505b) beginning Oct 15, 2020. This agreement may be terminated by the session upon 30 days written notice. The interim pastor may terminate the agreement with 30 days written notice and forfeiture of any payment beyond the 30-day period. Upper Ohio Valley Presbytery may terminate this agreement per Book of Order G-2.0504b.

This agreement may be extended in three (3) month periods if all parties agree (pastor, session and Committee on Ministry).

Financial and other Terms: The interim pastor is employed on a part time basis serving approximately 20 hours per week, and will be compensated for interim pastoral services as follows:

1. Cash Salary	\$ 11,510.00 year / \$959.17 monthly
2. Cash Housing Allowance	\$ 13,200.00 year
3. Other Allowances	\$.00 (Medical, Deferred Compensation, etc)
4. Manse (value, 30% of above)	\$.00 (if no Cash Housing Allowance)
5. Total Effective Salary	\$ 24,710.00 year (total of lines 1-4)
6. Benefits Plan Dues (full)	\$.00 (37%)
7. Travel Allowance - IRS rate	\$ 3,000.00 year
8. Moving Costs	\$.00
9. Social Security Allowance	\$ 1,890.30 (not withheld)
10. Continuing Education	2 weeks, 2 Sundays
11. Vacation	4 weeks, 4 Sundays

Salary Continuation Contingency: Full Cash Salary and Housing Allowance shall be paid to the interim pastor until the end of the interim pastor's service to this congregation.

Signatures:

Interim Pastor: Mary Jane J. Knapp Date: 9/29/20
Clerk of Session: Erin Moe Date: 9/29/20
Committee on Ministry Representative: Rev. Eric J. Hooley Date: 11/05/2020

4. Memorial Moment for Rev. Lloyd G. Smith and Rev. R. Howard "Mac" McCuen, Jr..

Rev. Dr. Lorraine Dill presented for Rev. Smith. Rev. Mary Jane Knapp presented for Rev. McCuen.

5. Retirements of Rev. Dr. Franklin E. Lewis, Rev. Katrina A. Lewis, RE William "Bill" J. Brown and RE Peter "Pete" E. Walburn.

-end of Committee on Ministry Report-

MISSION OUTREACH COMMITTEE REPORTS.

EVANGELISM & NEW CHURCH DEVELOPMENT COMMITTEE REPORT. No report.

DAKOTA PARTNERSHIP REPORT. No report.

MALAWI PARTNERSHIP REPORT. No report.

PEACEMAKING SUB-COMMITTEE REPORT. The Rev. Dr. Ruth Ellen Bates.

We live in a time fraught with problems. We wonder: how do we handle difficult situations? They occur at national and international levels. They affect us now particularly at the local level, with our friends and family.

So, how do we deal with these situations? Through cultivating a prayer-filled attitude for peace in all that we do. ...Friends next door have erected a wall on the left side of their home. It sits right next to the side

of my own house.... The words of the prophet Micah come to mind: "What does the Lord require of you, o man, o woman, but to do justice, to love mercy, and to walk humbly with God?"
A wall may keep me from meeting my neighbor face-to-face. But, the justice, love and mercy of God equip you and me with the courage, compassion, forgiveness, and knowledge to handle difficult situations. Let us endeavor to be a blessing to others, in the midst of the unusually difficult times in which we live.

-End of Peacemaking Sub-Committee Report

end of Mission Committee Report-

NOMINATING COMMITTEE REPORT.

Items for Action:

The Nominating Committee **moved** that the following state be elected to the respective Committees. Rev. It was **moved, seconded and passed** that Rev. Dr. John E. Harris be added to the nominated slate of committee members from the floor. The Nominating Committee's motion to add the following slate of members to the respective Committees **was seconded, and passed**

1. **LEADERSHIP COMMISSION Leadership Commission:**
Stated Clerk 2025: Rev. Craig Kephart (Washington, Presbytery)
Treasurer 2021: CP Connie Quinn (Brilliant, First United).
Member at large- 2021-2022: Rev. David Stammerjohn
2. **ROUND TABLE:**
Vice-Moderator & Chair 2021-2022: Rev. Alan Jeffries
Stated Clerk 2025: Rev. Craig Kephart
Treasurer 2021: CP Connie Quinn
Member at large 2021-2022: RE Karen Byrne
3. **BILLS AND OVERTURES COMMITTEE:**
Class of 2026: Rev. John E. Harris, RE Kim McIntyre
Class of 2024: Rev. Andy Woods, Rev. Dr. M. Lorraine Dill, RE Christina Kestner
4. **COMMITTEE ON MINISTRY:**
Class of 2022: RE Connie Quinn, RE Howard Monroe
Class of 2023: RE Don Rauch, Rev. Deborah Messham, RE Paul Todd, Rev. Terry Swails, Rev. David Roberts, RE Richard Siburt
5. **COMMITTEE ON PREPARATION FOR MINISTRY:**
Class of 2023: Rev. Laurie Armstrong, Rev. Colleen Griffith
6. **COMMITTEE ON REPRESENTATION:**
Class of 2022: RE Rowan Messham
Class of 2023: Rev. Deborah Messham
7. **PERMANENT JUDICIAL COMMISSION:**
Class of 2026: None
8. **STEWARDSHIP COMMITTEE:**
Class of 2023/Chair: RE James Cochran, Jr.
9. **TRAINING AND DEVELOPMENT COMMITTEE:**
Rev. Michael O'Neil

Items for Information: Current slate of Committee Members:

1. **LEADERSHIP COMMISSION Leadership Commission:**
Executive-Moderator & Chair 2020-2021: RE Kandy Dunn (Cameron, Wolf Run)
Stated Clerk 2025: Rev. Craig Kephart (Washington, Presbytery)
Treasurer 2021: CP Connie Quinn (Brilliant, First United).
Member at Large - 2020-2021: Rev. . Dr. John Edward Harris
Member at large- 2021-2022: Rev. David Stammerjohn
2. **ROUND TABLE:**
Moderator 2020 & 2021: RE Kandy Dunn
Vice-Moderator & Chair 2021-2022: Rev. Alan Jeffries
Stated Clerk 2025: Rev. Craig Kephart

Treasurer 2021: CP Connie Quinn
Member at large 2020 -2021: Rev. Barry Hall
Member at large 2021-2022: RE Karen Byrne

3. PERSONNEL COMMITTEE:

Chair: CP Cindy Foster
Members: CP Cindy Foster, Rev. Erica Harley, Barry Hall
Ex officio: Leadership Commission

4. BILLS AND OVERTURES COMMITTEE:

Chair: Rev. David Demarest
Class of 2025: Rev. David Demarest, Rev. John E. Harris, RE Kim McIntyre
Class of 2022: Rev. Andy Woods, Rev. Dr. M. Lorraine Dill, RE Christina Kestner

5. COMMITTEE ON MINISTRY:

Co Chairs: RE Delores Kovach and Rev. William Webster
Class of 2021: RE Delores Kovach, RE Robert Milner, Rev. Dr. John E. Harris, RE Christina Kestner
Class of 2022: RE Carole Krebs, Rev. Barry Hall, RE Connie Quinn, RE Howard Monroe
Class of 2023: RE Don Rauch, Rev. Deborah Messham, RE Paul Todd, Rev. Terry Swails, Rev. David Roberts, RE Richard Siburt
Ex officio: Leadership Commission

6. COMMITTEE ON PREPARATION FOR MINISTRY:

Chair: Rev. Tyler Bayless
Class of 2021: Rev. Dr. M. Lorraine Dill, RE Diane Demarest
Class of 2022: Rev. Tyler Bayless, RE Richard Cunningham
Class of 2023: Rev. Laurie Armstrong, Rev. Colleen Griffith
Ex officious: Leadership Commission

7. COMMITTEE ON REPRESENTATION:

Chair: Rev. Deborah Messham
Class of 2021: Rev. Barry Hall
Class of 2022: RE Beth Ann Dague
Class of 2023: Rev. Deborah Messham, RE Rowan Messham

8. PERMANENT JUDICIAL COMMISSION:

Chair: Rev. Craig Kephart, Stated Clerk
Class of 2022: RE David McFarlan, RE Atty. Andrew Hutyera, Rev. Andy Woods
Class of 2024: RE Margaret "Peggy" Bahnsen, Rev. Deborah Messham, RE Atty. Bruce M. Clark
Class of 2026: Rev. Robert Nagy, RE Atty. Frank Haas

9. PERMANENT JUDICIAL COMMISSION RESERVE ROLL:

Class of 2016: Rev. Barry Hall, RE Janice Jancura, Rev. Darrin Jones
Class of 2018: Rev. Dr. John E. Harris, CP Michael Dunn, RE Gwen Scales
Class of 2020: Rev. Homer Harden, Rev. Timothy Wilt, Rev. David Stammerjohn

10. SEXUAL MISCONDUCT RESPONSE TEAM:

Members: RE Beth Schmidt, RE Lee Gillison, RE Brenda Dunlap, Rev. Dr. M. Lorraine Dill
Ex officio: Leadership commission

11. STEWARDSHIP COMMITTEE:

Class of 2021: RE Joan Gardner, RE John Hargleroad
Class of 2022: RE Kandy Dunn, Rev. David Stammerjohn
Class of 2023: RE James Cochran, Jr.

12. TRAINING AND DEVELOPMENT COMMITTEE:

Co -Chairs: CP Cindy Foster, CP George Crawford
Members: Rev. Deborah Messham, Rev. Michael O'Neil, Rev. Jason Elliott, Rev. Ian Leyda, Rev. Nancy DeStefano
Ex officio:: Leadership Commission

13. Teaching Elder Commissioner to Synod of the Trinity:

2021-2022: Rev. Dr. John Edward Harris

14. RE Commission to Synod of the Trinity: None

-end of Nominating Committee Report-

STEWARDSHIP COMMITTEE REPORT.

Item for Information: Kirkwood Presbyterian Church - The Stewardship committee approved the sale of the Church's manse located at 412 Bennett Street, Bridgeport, Ohio 43912 for \$75,000.00 and approved the sale of the Church's rental duplex located at 417-419 Bennett Street, Bridgeport, Ohio 43912 for \$55,000.00. The sales of both properties were approved by a meeting of the congregation on November 8, 2020. A complete legal description of the each property is on file at the presbytery office.

-end of Stewardship Committee Report-

TRAINING & DEVELOPMENT COMMITTEE REPORT.

Item for Information: The Training and Development committee has been actively working on our joint ministry project with our friends in the Washington Presbytery. LeaderFest, an opportunity to dive deeper into ministry and actively learning from people who have agreed to share their unique gifts and talents. This year, due to the COVID situation we find ourselves facing new challenges and are actively working on solutions for this training event to continue. This year, our training event will be online and will over two Saturday mornings be starting at 10am. The first event will be held on February 6th and will feature a very special keynote speaker. Our topic for the morning will be racism and how the church can address and provide reconciliation through these troubling and difficult times. And then on February 13th we will gather again at 10am and provide training for elders and deacons. We will provide further details as the event draws closer. We are also pleased that an advanced elder/deacon training event will be added on this very special day.

-end of Training & Development Committee Report-

Personnel Committee Report 2020:**Items for Action:**

- 1. Stated Clerk Nominating Task Force:** At the announcement of Rev. Dr. Franklin E Lewis retirement effective December 31, 2021, as Stated Clerk for Upper Ohio Valley Presbytery. A Stated Clerk Nominating Task Force was created of the Personnel Committee and two members of Nominating Committee: Consisting of Chair, Rev. Erica Harley, CP Cindy Foster, Rev. Barry Hall, CP George Crawford, and RE Karen Edwards. A national search was performed to fill this position. The Stated Clerk Nominating Task Force **moved, it was seconded, and passed** to elect Rev. Craig Kephart (Washington Presbytery) as our new Stated Clerk effective January 1, 2021 for a five year term. After the candidate introduced himself and was questioned on the floor, this motion passed.
- 2.** Having elected the Rev. Craig Kephart to the Stated Clerk position of Upper Ohio Valley Presbytery, Rev. Erica Harley **moved, it was seconded, and passed**, that the salary compensation be \$16,500.00 per annum for ministry encompassing 15 hours per week, following the PCUSA guidelines, UOVP By-Laws, and UOVP Stated Clerk job position description. This salary package was approved by the Stewardship Committee.
- 3.** Erica Harley **moved, it was seconded, and passed**, that Rev. Craig Kephart, a member in good standing of Washington Presbytery, be permitted to labor within the bounds of Upper Ohio Valley Presbytery.
- 4.** Erica Harley **moved, it was seconded, and passed**, that a request to examine the potential implications regarding election of a Stated Clerk that is not a member of this Presbytery be referred to the Bills and Overtures Committee with some attention, but not limited to, Articles 4C, 5A2, 7A1, and 8D of Upper Ohio Valley Presbyter current By-Laws.

Items for Information:

- 1. Retirement of Stated Clerk, Rev. Dr. Franklin E Lewis.** David Stammerjohn presented for Rev. Lewis.
- 2. Memorial Moment for RE Donna Todd, retired Office Administrator.** Erica Harley presented for Donna Todd memorial moment.
- 3. Retirement of Office Administrator/Patty Oleska. Hiring of new Office Administrator/Christine O'Neil:** We have seen many changes in the year 2020. We said goodbye to our long time Office Administrator Patty Oleska as she embarked into a new chapter of life known as retirement. The search committee, after considering more than 30 applications offered the position to the most outstanding candidate, Christine O'Neil. Christine is doing an excellent job. The committee received notice that our beloved Stated Clerk, Frank Lewis, intends to retire at the end of this year. There is a search committee working to find our next clerk. As of the writing of this report the position has yet to be

filled. Connie Quinn, presbytery treasurer, and Kandy Dunn, presbytery bookkeeper, continue to serve with care and dedication. There is a harmony between the staff members that helps them fit well together, and keep the presbytery run smooth. Well done good and faithful servants. As we look forward to 2021, we ask for God's guidance in our selection of a Stated Clerk. Respectfully submitted, Cindy Foster, Chair of the Personnel Committee

-end of Personnel Committee Report-

OTHER REPORTS.

Laughlin Memorial Chapel: Report for Upper Ohio Valley Presbytery

Greetings from the Chapel! The Chapel is too quiet these days—we miss having kids here afterschool, but are following the same safety protocols as the schools.

While we are in a pause right now, the fall has been a busy time for us! I am pleased to report that our enrollment increased steadily week after week. We have survived the transition to helping kids with homework on iPads and Chrome Books (but we still prefer paper!). Thankfully, we were awarded a grant through a local trust that allowed us to increase the wi-fi in our building, so that that we had enough to support all of the individual devices.

We were also able to provide many enrichment activities, despite the distancing protocols. Grow Ohio Valley and Oglebay Institute are both great community partners. Our kids danced, tumbled, gardened, cooked, and crafted all through the fall. We enjoyed as many outdoor activities as possible—the more sunshine and outdoor play, the better.

We offered the Wednesday all-day program, which was very well received. There are few care resources for school-aged children; our working parents greatly appreciate the program. Wednesdays start with breakfast and 8:30 and end with 6 pm dinner. In between, Chapel staff and volunteers kept everyone busy with homework, reading support, games, and crafts.

The Chapel has been hosting the Blossoms program for unsheltered women in the community. What we offer at the Chapel is simple, but appreciated. The women experience Blossoms as an afternoon of respite. They appreciate the warmth of a good shower, the opportunity to dry their hair, a meal served at a table, and fellowship—there is always plenty of laughter!

For now, we are working on mailing the annual appeal, working with partners to find additional resources to enrich our programs, and of course...getting ready for Christmas. While we may not be able to have our traditional Chapel celebration, Judi and Ellen are compiling the wish lists from our families. We are still in touch with our families, to offer any assistance that we can whether it is help for the holidays, a new coat, or some homework consultation.

Thank you all so much for your gifts, your prayers, and your encouragement!

MARTHA WRIGHT, DIRECTOR OF LMC

-end of Laughlin Memorial Chapel Report

PRESBYTERY WORSHIP.

A worship bulletin can be found in the addendum to these minutes. Worship included the celebration of Our Lord's Supper.

Newly elected Treasurer Connie Quinn were installed effective January 1, 2021.

INTRODUCTION OF FIRST-TIME RULING ELDERS. Introduced were Janet Marchlenski, First Presbyterian Church, Moundsville, WV and Linda Cochran, First Presbyterian Church, Moundsville, WV.

OTHER BUSINESS.

ENROLLMENT CLERK'S REPORT.

There were 47 voting members present and 6 non-voting members present. 35 churches were represented.

PRESBYTERY ATTENDANCE

MINISTERS

P J. Robert Willits (TPR)
None

CHURCHES

Barnesville, First
Bellaire, Bellaire

COMMISSIONERS

A Peter Walburn (CP)	Bellaire, Belmont
P Connie Quinn (CP)	Bellaire, First United
P David Demarest	Bellaire, Rock Hill
P Nancy DeStefano (TPR, CCE)	Bergholz, Trinity
P John Edward Harris	Bethlehem, Bethlehem United
None	Blaine, Pleasant Valley
None	Bloomington, Annapolis
A Stan Fedyszyn (HR, TPR)	Bloomington, Bloomington
P David Demarest	Bridgeport, Kirkwood
None	Brilliant, First United
P Alan Jeffries	Cadiz, Cadiz
P Michael Dunn (CP)	Cameron, First United
P Cynthia Foster (CP)	Cameron, Wolf Run
A Karen Byrne (CP)	Centerville, Concord
P Franklin Lewis	Chester, Trinity Parish
P Katrina Lewis	Chester, Westminster
A Joe Ellis (CP)	Colerain, Colerain
P Franklin Lewis (TPR)	Colliers, Cross Creek
P George A. Crawford (CP)	Dallas, Dallas Community
None	Dillonvale, First
None	East Liverpool, Calcutta
P Margie Zellars (CP)	East Liverpool, Emmanuel
None	East Liverpool, Grace
None	East Liverpool, Long's Run Trinity
P Frank Haas (CP)	Follansbee, Follansbee
None	Hammondsville, Grant Hill
None	Hanoverton, New Lebanon
P Barry Hall	Harrisville, Covenant
None	Hopedale, United
None	Jewett, Jewett
None	Jewett, Ridge
A Kurt Turner (CP)	Key, Bethel
None	Laings, Laings
P David Stammerjohn	Martins Ferry, First
E William Webster, Jr.	Martins Ferry, Grace
P Joe Ellis (CP)	Martins Ferry, Scotch Ridge
None	Mingo Junction, First
None	Moundsville, First
E Lawrence Kline (HR, TPR)	Moundsville, Limestone
P M. Lorraine Dill	Mt. Pleasant, First
None	Neffs, Coalbrook
None	New Athens, First
None	New Cumberland, First
None	New Martinsville, First
None	New Matamoras, First
None	Piney Fork, Piney Fork
None	Powhatan Point, First
P Cynthia Foster (CP)	Rayland, Glen Robbins
P John Edward Harris	Bethlehem, United
None	St. Clairsville, Calvary
A Kenn Sickle (CP)	St. Clairsville, First
None	St. Clairsville, Uniontown
None	Salineville, Bethel
None	Salineville, Calvary
None	Scio, First
P David Roberts	Shadyside, First
E Lawrence Kline (HR, TPR)	Sherrard, Allen Grove

P	Colleen Griffith	Sistersville, First
	None	Smithfield, Smithfield
E	Jason Elliott	Steubenville, First Westminster
A	William Brown (CP)	Steubenville, Pleasant Hill
P	Tyler J. Bayless	Toronto, First
	None	Toronto, Hill Top
P	Darrin Jones	Triadelphia, Roney's Point
A	Diane Jefchak (D of CC, TPR)	Warnock, Community
	None	Weirton, Cove
A	Randall Krebs (Bap, TPR)	Weirton, Oakland
P	Mary Jane Knapp (TPR)	Wellsburg, First
P	Gail R. Stanley, Jr. (CP)	Wellsville, Covenant
A	Jerald A. Cunningham (Naz, TPR)	Wellsville, Oak Ridge
A	Duane Hetzer (UMC, TPR)	Wellsville, Riverside
A	Jerald A. Cunningham (Naz, TPR)	Wellsville, Yellow Creek
E	Debra Dague (UMC, TPR)	West Liberty, Federated
P	Michael O'Neil	Wheeling, First
A	Robert Nagy	Wheeling, Stone
P	Erica L. Harley	Wheeling, Vance Memorial
E	Bill Lawrence (HR, TPR)	Wintersville, Two Ridges
P	Susan Lehosky (UCC, TPR)	Woodsfield, Woodsfield

MINISTERS AND RULING ELDERS ATTENDANCE CODES: P = present; E = excused, A = absent

TPR = Temporary Pastoral Relationship D of CC = Disciples of Christ Christian

HR = Honorably Retired

Naz = Nazarene

CP = Commissioned Pastor

UCC = United Church of Christ

CCE = Certified Christian Educator

UMC = United Methodist Church

Bap = Baptist

Ministers Excused Early: David Demarest, Barry Hall

Ruling Elder Commissioners Excused Early: None

Commissioned Pastors Excused Early: Paul Todd

Lay Preachers Excused Early:

Presbytery officers present: Kandy Dunn (Moderator), Judy Edmonds (Enrollment Clerk), Frank Lewis (Stated Clerk), Darrin Jones (Vice-Moderator), Connie Quinn (Treasurer), Tim Wilt (Journal Clerk)

Presbytery officers excused: Judy Edmonds (Enrollment Clerk),

Presbytery staff present: Christine O'Neil (Office Administrator) Kandy Dunn (Bookkeeper)

Leadership Commission present: Kandy Dunn (Moderator), John Harris (At Large), Frank Lewis (Stated Clerk), Connie Quinn (Treasurer), David Stammerjohn (At Large)

Ministers at large absent: Homer Harden, J. Edward Rudiger

Ministers at large laboring inside the bounds present: Mary Jane Knapp

Ministers at large laboring outside the bounds or with other approved occupations present:

Ministers at large laboring outside the bounds or with other approved occupations excused: Claudia Brown, Edwin Stern

Ministers at large laboring outside the bounds or with other approved occupations absent: Claudia Brown, Edwin Stern, Laurie Armstrong, , Michael Bongart, Royce Browder, Stan Fedyszyn, Robert Gracey, Richard Kantz, Philip Keevil, Larry Kline, David Knapp, Chuck LaPlaca, Bill Lawrence, Michael Lenno, Terence Lucarelli, Tanta Luckhardt-Hendricks, , Jr., Byron McElroy, Deborah Messham, Robert Meyer, Robert Morgan, Edwin Stern, Gene Toot, J. Robert Willits, Timothy Wilt, Andrew Woods

Honorably Retired Ministers excused: Laurie Armstrong, , Michael Bongart, Royce Browder, Stan Fedyszyn, Robert Gracey, Richard Kantz, Philip Keevil, Larry Kline, David Knapp, Chuck LaPlaca, Bill Law-

rence, Michael Lenno, Terence Lucarelli, Tanta Luckhardt-Hendricks, Byron McElroy, , Robert Meyer, Robert Morgan, Edwin Stern, Gene Toot, J. Robert Willits, Timothy Wilt, Andrew Woods

Commissioned Pastors present: Michael Dunn, Joe Ellis, Cynthia Foster, Frank Haas, Connie Quinn, Rick Stanley, Kurt Turner, Margie Zellars

Commissioned Pastors excused: William Brown,

Commissioned Pastors absent: Karen Byrne, , Joe Ellis, , Kenn Sickie,

Commissioned Pastors laboring inside the bounds present: George Crawford

Commissioned Pastors laboring inside the bounds excused:

Commissioned Pastors laboring inside the bounds absent:

Non-Commissioned Lay Preachers present:, Richard Cunningham, Kandy Dunn, Dee Kovach, Paul Todd, Virginia Zoric

Non-Commissioned Lay Preachers excused:

Non-Commissioned Lay Preachers absent: Roger Criss, Pam Duncan, Brenda Dunlap, Karen Edwards, Joseph Hendricks, Walter Jancura, Christina Kestner, , Susan McMannis, Jeff Nelson,

Non-Commissioned Ruling Elders in Training to Preach absent: Bob Owens, Carol Pierce

Non-Commissioned Lay Preachers Honorably Retired present:

Non-Commissioned Lay Preachers Honorably Retired excused:

Ruling Elders on Pastoral Care Team present: Alcinda James,

Ruling Elders on Pastoral Care Team excused: Ruth Stevens

Ruling Elders on Pastoral Care Team absent:

Ruling Elder Committee Chairs present: Jim Cochran (Stewardship), George Crawford (Co-Chair Training & Development), Cynthia Foster (Co-Chair Training & Development), Connie Quinn (Mission Outreach)

Ruling Elder Committee Chairs excused:

Ruling Elder Committee Chairs absent:

Ruling Elders on Round Table present: **Ruling Elders on Round Table excused:**

Ruling Elders on Round Table absent: Christina Kestner (At Large)

Guests/Committee Members/Other present: Susan Wonderland, Martha Wright, Craig Kephart

Corresponding Members enrolled with voice and vote: George Crawford and Mary Jane Knapp

Corresponding Members enrolled with voice:

Granted Privilege of the Floor with voice: Susan Wonderland, Craig Kephart

ATTENDANCE FOR _____53____, December 12 2020, MEETING:

Voting Members:

Ministers serving congregations	14
Ministers serving congregations--Officers	2
Ministers at Large	4
Corresponding Members Laboring in Bounds	2
Retired Ministers not serving cong's	1
Retired Minister not serving cong's--Officer	
Commissioned Pastors	6
Commissioned Pastors--Officer	1

Non-voting Members:

Non-commissioned Lay Preachers	
Corresponding Members Enrolled w/voice	
Granted Privilege of the Floor w/voice	2
Officer/Staff (non-voting)	1
Student Pastors	0
Lay Preacher Trainees	0
Guests/Committees/Staff/Other	3
Sub-total	6

Ruling Elder Commissioners	13
REs Officer, LC, RT, Pastoral Care	3
REs Committee Chairs & PW Moderator	1
Sub-total	47

[The following shall be enrolled as voting members for their attendance at a given meeting of Presbytery: Ruling Elder Commissioners, Minister members, Ministers-at-Large, Honorably Retired Ministers, Commissioned (Lay) Pastors, Ruling Elders currently serving on the Round Table and/or Pastoral Care Team, Ruling Elders currently serving as Committee Chairs, as well as Ministers of the Word and Sacrament who are currently laboring within the bounds of our Presbytery, Commissioned (Lay) Pastors who are currently laboring within the bounds of our presbytery, and the current Moderator of Presbytery's Presbyterian Women if that person is a Ruling Elder.]

Total Attending: ____53__

__33__ churches were represented in attendance.

Ministers at large laboring outside the bounds or with other approved occupations present: Claudia

NEXT MEETING OF PRESBYTERY. Before the closing prayer, Ruling Elder Kandy Dunn, 2020 Moderator, announced that the next stated meeting of presbytery would be held on the 13th day of March, 2021, to be announced depending on the current COVID restrictions at 1:00 p.m.

ATTESTED _____ The Rev. Dr. Frank Lewis, Stated Clerk

_____ Kandy Dunn, Acting Journal Clerk

Addendum

Order of Worship—Upper Ohio Valley Presbytery Meeting—December 12, 2020

Call to Worship

Opening Prayer: Litany for Advent—O Antiphon*

O Wisdom, coming forth from the mouth of the Most High,
pervading and permeating all creation,
you order all things with strength and gentleness:
Come now and teach us the way to salvation.

Come, Lord Jesus.

O Root of Jesse,
rising as a sign for all the peoples,
before you earthly rulers will keep silent,
and nations give you honor:
Come quickly to deliver us.

Come, Lord Jesus.

O Key of David,
Scepter over the house of Israel,

you open and no one can close,
 you close and no one can open:
 Come to set free the prisoners
 who live in darkness and the shadow of death.

Come, Lord Jesus.

O Ruler of the nations,
 Monarch for whom the people long,
 you are the Cornerstone uniting all humanity:
 Come, save us all, whom you formed out of clay.

Come, Lord Jesus.

O Immanuel, our Sovereign and Lawgiver,
 desire of the nations and Savior of all:
 Come and save us, O Lord our God.

Come, Lord Jesus.

God of grace, ever faithful to your promises, the earth rejoices in hope of our Savior's coming and looks forward with longing to his return at the end of time. Prepare our hearts to receive him when he comes, for he is Lord forever and ever. Amen.

Silent Prayers of Confession

2021

Saturday, March 13, 2021	<i>TBA</i> 1:00 p.m. Worship, Business Meeting
Tuesday, June 8, 2021	<i>TBA</i> 5:00 p.m. Dinner, 6:00 p.m. Worship, Business Meeting
Tuesday September 14, 2021	<i>TBA</i> 5:00 p.m. Dinner, 6:00 p.m. Worship, Business Meeting
Saturday, December 11, 2021	<i>TBA</i> 1:00 p.m. Worship, Communion, Annual Business Meeting