

7:15 p.m. Committee on Ministry Report Rev. Erica Harley & RE Dee Kovach
 7:20 p.m. Stewardship Committee Report.....Ruling Elder James Cochran, Jr.
 7:35 p.m. Laughlin Memorial ChapelRev. David Demarest
 7:45 p.m. Other Items of Business.....
 8:00 p.m. Report of the Enrollment Clerk Ruling Elder Judy Edmonds
 Adjourn with Prayer Moderator, RE Kandy Dunn

-End of docket-

STATED CLERK’S REPORT. The Rev. Dr. Franklin Lewis

Items for Action:

- 1. Adoption of the Agenda.** Stated Clerk **moves** the adoption of the agenda for this meeting.

INTRODUCTION OF FIRST-TIME RULING ELDERS. There were no new elders attending the Stated Meeting.

-end of Items for Action

Items for Information:

- 1. Presbytery Minutes.** Approved minutes of presbytery are available for commissioners and other members of presbytery at the Stated Clerk’s Office. They may be read at the Office at the convenience of the Stated Clerk.
- 2. Synod Review of Presbytery Minutes.** The Synod of the Trinity review the minutes of Upper Ohio Valley Presbytery for the year 2019. These minutes were approved without exception.
- 3. Approval of Stated Minutes.** The minutes of the March 14, 2020 Stated Meeting of Upper Ohio Valley Presbytery were approved by the Round Table at its regular meeting June 4, 2020.
- 4. Special Notice Regarding the June 9 Stated Meeting.** Due to the Covid-19 pandemic, this meeting was cancelled by authority give to the Leadership Committee at the March meeting.
- 5. Statistics of 2019 Annual Reports.** The following represents a statistical summary of annual reports submitted to the General Assembly and the Synod of the Trinity:

Membership			
Prior Active Members	5146	Adjusted membership	5045
Gains		Losses	
Certificate	14	Certificate	23
Youth Professions	37	Deaths	216
Professions & Reaffirmations	73	Deleted for any Other Reason	131
Total Gains	124	Total Losses	370
Total Ending Active Members	4799		
Baptisms		Average Weekly Worship Attendance	1845
Presented by Others	55	Female Members	2926
At Confirmation	11	Friends of the Congregation	485
All Other	9	Ruling Elders on Session	398
		Do you have Deacons? Yes / No	29 / 25
Age Distribution of Active Members		People with Disabilities	
25 & Under	372	Hearing impairment	169
26 - 40	505	Sight impairment	57
41 - 55	565	Mobility impairment	147
56 - 70	1017	Other impairment	93

Over 70	1407
Total Age Distribution	3866

Christian Education

Birth - 3	39	Grade 7	44
Age 4	41	Grade 8	24
Kindergarten	29	Grade 9	26
Grade 1	43	Grade 10	25
Grade 2	43	Grade 11	18
Grade 3	59	Grade 12	25
Grade 4	54	Young Adults	10
Grade 5	59	Over 25	477
Grade 6	43	Teachers/Officers	149
Total Christian Education			1208

Racial Ethnic

Asian/Pacific Islander/South Asian	6	Native American/Alaska Native/Indigenous	1
Black/African American/African	7	White	3923
Middle Eastern/North African	5	Multiracial	4
Hispanic/Latino-a	1		
Total Racial Ethnic			3947

Financial Data

Annual Income	5,279,349	Mission Expenses	461,819
Annual Expenses	5,058,113	Personnel Expenses	2,592,926
		Facilities Expenses	1,448,512

-end of Statistical Report-

6. Minister Changes (Reported 59 members as of January 1, 2018):

Losses:		Gains:	
Necrology	2	Received from other presbytery	1
Dismissed to other presbytery	4	Ordained	0
Dismissed to other denomination	0	Received from other denomination	0
Other removals	<u>0</u>	Restored	<u>0</u>
TOTAL LOSSES	6	TOTAL GAINS	1

Ministers on Roll as of December 31, 2019: 54

Churches on Roll as of December 31, 2018: 80

7. The Presbytery's Sexual Misconduct Policy has been reviewed. The policy can be found in the Presbytery's Manual under Committee on Ministry. Every session is required to have its own policy.

-end of Stated Clerk's Report-

GREETINGS FROM SYNOD OF THE TRINITY The Rev. Susan Wonderland, Transitional Executive and Rev. Wayne Yost, Stated Clerk conveyed their greetings and blessings upon the Upper Ohio Valley Presbytery.

TREASURER'S REPORT-CP Connie Quinn

The following report was presented. After a time for questions, the report was filed for review and audit.

(Unaudited)	<u>Jan – Jul 31, 2020</u>	<u>Jan – Jul 31, 2019</u>
Ordinary Income/Expense		
Income		
Missions	\$ 9,627.25	\$ 14,286.77
Per Capita		
PC-2020	51,230.84	51,157.45
PC-2019	5,241.00	5,769.50
PC-Designated	0.00	40.00
PC-Ministers	0.00	30.00
Special Offerings	76.78	291.30
Miscellaneous Income	308.50	19.83
Houser Fund Contributions	<u>\$ 298.00</u>	<u>\$ 0.00</u>
Total Income	\$ 66,782.37	\$ 71,594.85
Expense		
Office Manager	\$ 20,345.86	\$ 18,838.75
Treasurer	1,093.75	1,093.75
Bookkeeper	1,875.00	3,125.00
Stated Clerk	8,750.00	8,750.00
Stated Clerk's Office	238.46	0.00
Journal Clerk	100.00	300.00
Other Personnel Expenses	302.30	288.00
Per Capita Expense		
GA	11,514.15	22,647.96
Synod	3,087.60	6,790.14
Round Table	0.00	16.00
Leadership Commission/Moderator	261.95	291.55
Committee on Ministry	137.09	0.00
Mission	7,000.00	8,400.00
Stewardship	9,343.22	8,896.07
Training & Development	75.00	1,682.74
Unbudgeted expense-MERF	0.00	800.00
Unbudgeted exp-Russell Scholarships	<u>\$ 5,999.98</u>	<u>\$ 6,500.00</u>
Total PAID Expense	\$ 70,124.36	\$ 88,419.96
Collected Income Less PAID Expense	(3,341.99)	(16,825.11)
Unpaid Per Capita PAST DUE	<u>\$ (19,469.00)</u>	<u>\$ (3,774.66)</u>
Net Ordinary Income (Loss)	<u>\$ (22,810.99)</u>	<u>\$ (20,599.77)</u>

2020 PER CAPITA RECEIVED AS OF JULY 31, 2020

Ch City	Ch Name	Membership 2018	2020 Per Capita \$29.50	Paid	Amount due
Barnesville	First	84	\$ 2,478.00	\$ 1,339.00	\$ 1,139.00
Bellaire	Bellaire	83	2,448.50	0.00	2,448.50
Bellaire	Belmont	47	1,386.50	0.00	1,386.50
Bellaire	First United	13	383.50	0.00	383.50
Bellaire	Rock Hill	91	2,684.50	1,342.25	1,342.25
Bergholz	Trinity	30	885.00	0.00	885.00
Bethlehem	Bethlehem United	54	1,593.00	1,194.75	398.25
Blaine	Pleasant Valley	9	265.50	0.00	265.50
Bloomingtondale	Annapolis	8	236.00	0.00	236.00
Bloomingtondale	Bloomingtondale	27	796.50	0.00	796.50
Bridgeport	Kirkwood	33	973.50	0.00	973.50
Brilliant	First United	95	2,802.50	0.00	2,802.50
Cadiz	Cadiz	196	5,782.00	1,304.50	4,477.50

Cameron	First United	22	649.00	452.10	196.90
Cameron	Wolf Run	24	708.00	708.00	0.00
Centerville	Concord	67	1,976.50	1,376.85	599.65
Chester	Trinity Parish	54	1,593.00	1,593.00	0.00
Chester	Westminster	112	3,304.00	3,304.00	0.00
Colerain	Colerain	96	2,832.00	822.60	2,009.40
Colliers	Cross Creek	17	501.50	501.50	0.00
Dallas	Dallas Community	46	1,357.00	1,357.00	0.00
Dillonvale	First	38	1,121.00	0.00	1,121.00
East Liverpool	Calcutta	14	413.00	0.00	413.00
East Liverpool	Emmanuel	26	767.00	767.00	0.00
East Liverpool	Grace	33	973.50	0.00	973.50
East Liverpool	Longs Run Trinity	220	6,490.00	30.00	6,460.00
Follansbee	Follansbee	50	1,475.00	368.75	1,106.25
Hammondsville	Grant Hill	5	147.50	0.00	147.50
Hanoverton	New Lebanon	19	560.50	0.00	560.50
Harrisville	Covenant	111	3,274.50	0.00	3,274.50
Hopedale	United	20	590.00	590.00	0.00
Jewett	Jewett	4	118.00	0.00	118.00
Jewett	Ridge	10	295.00	0.00	295.00
Key	Bethel	14	413.00	413.00	0.00
Laings	Laings	7	206.50	206.50	0.00
Martins Ferry	First	165	4,867.50	563.50	4,304.00
Martins Ferry	Grace	207	6,106.50	1,353.45	4,753.05
Martins Ferry	Scotch Ridge	26	767.00	767.00	0.00
Mingo Junction	First	82	2,419.00	0.00	2,419.00
Moundsville	First	70	2,065.00	0.00	2,065.00
Moundsville	Limestone	85	2,507.50	1,880.64	626.86
Mt. Pleasant	First	97	2,861.50	0.00	2,861.50
Neffs	Coalbrook	22	649.00	649.00	0.00
New Athens	First	9	265.50	265.50	0.00
New Cumberland	First	40	1,180.00	383.50	796.50
New Martinsville	First	17	501.50	531.00	0.00
New Matamoras	First	7	206.50	206.50	0.00
Piney Fork	Piney Fork	15	442.50	442.50	0.00
Powhatan Point	First	26	767.00	767.00	0.00
Rayland	Glen Robbins	18	531.00	399.00	132.00
Richmond	United	44	1,298.00	0.00	1,298.00
St. Clairsville	Calvary	186	5,487.00	473.00	5,014.00
St. Clairsville	First	62	1,829.00	0.00	1,829.00
St. Clairsville	Uniontown	4	118.00	0.00	118.00
Salineville	Bethel	60	1,770.00	1,770.00	0.00
Salineville	Calvary	61	1,799.50	0.00	1,799.50
Scio	First	14	413.00	0.00	413.00
Shadyside	First	60	1,770.00	0.00	1,770.00
Sherrard	Allen Grove	13	383.50	267.15	116.35
Sistersville	First	24	708.00	708.00	0.00
Smithfield	Smithfield	16	472.00	472.00	0.00
Steubenville	First Westminster	364	10,738.00	5,369.00	5,369.00
Steubenville	Pleasant Hill	23	678.50	678.50	0.00
Toronto	First	143	4,218.50	4,218.50	0.00
Toronto	Hill Top	103	3,038.50	1,062.00	1,976.50
Triadelphia	Roney's Point	113	3,333.50	1,666.80	1,666.70
Warnock	Community	12	354.00	354.00	0.00
Weirton	Cove	323	9,528.50	497.00	9,031.50
Weirton	Oakland	39	1,150.50	0.00	1,150.50
Wellsburg	First	84	2,478.00	2,478.00	0.00

Wellsville	Covenant	50	1,475.00	1,475.00	0.00
Wellsville	Oak Ridge	44	1,298.00	973.50	324.50
Wellsville	Riverside	56	1,652.00	350.00	1,302.00
Wellsville	Yellow Creek	42	1,239.00	0.00	1,239.00
West Liberty	Federated	9	265.50	265.50	0.00
Wheeling	First	50	1,475.00	740.00	735.00
Wheeling	Stone	152	4,484.00	0.00	4,484.00
Wheeling	Vance Memorial	185	5,457.50	0.00	5,457.50
Wintersville	Two Ridges	106	3,127.00	2,345.25	781.75
Woodsfield	Woodsfield	39	\$ 1,150.50	\$ 0.00	\$ 1,150.50
		5,146	\$151,807.00	\$52,042.59	\$ 99,793.91
		Members	Total Per Capita	Paid	Amount Due

2020 CHURCH MISSION DOLLARS AS OF 07/31/2020

Barnesville, First	525.00	Mt Pleasant, First	275.00
Bergholz, Trinity	123.90	New Athens, First	100.00
Colliers, Cross Creek	122.50	St Clairsville, First	965.00
Dallas, Dallas Community	560.70	Toronto, Hill Top	500.00
Follansbee, Follansbee	280.70	Weirton, Oakland	562.00
Hopedale, United	352.10	Wellsville, Riverside	1,457.85
Martins Ferry, Grace	1,977.50	Wintersville, Two Ridges	250.00
Moundsville, Limestone	1,575.00	Total	\$ 9,627.25

-end of Treasurer's report-

LEADERSHIP COMMISSION. Rev. Dr. Frank Lewis, Sec.

1. Items for Action:

- a. The Leadership Commission **concurs with the recommendation of the Committee on Ministry** that there be no change in the fee structures for supply preaching, commissioned pastors, pastors in temporary relations, nor the terms of call for installed ministers of word and sacrament. Therefore, the Commission **recommends** the following:

MINIMUM TERMS OF CALL FOR 2021

Proposed Upper Ohio Valley Presbytery on September 8, 2020

2021 Minimum Terms of Call for Ministers of Word and Sacrament:

	2020	2021
SALARY	35,233	\$35,233
MANSE	10,570	10,570
HOUSING	12,570	12,570
SOCIAL SECURITY	3,657	3,657
BENEFITS DUES w/housing	17,926	17,926
BENEFITS DUES w/manse	17,176	17,176
CONTINUING ED & BOOKS	1,200	1,200
CONTINUING ED	2 wks., 2 Sundays	2 wks., 2 Sundays
VACATION	4 wks., 4 Sundays	4 wks., 4 Sundays
SPIRITUAL RETREAT	1 wk., 1 Sunday	1 wk., 1 Sunday
TRAVEL	IRS rate up to \$2,000	IRS rate up to \$2,000

2021 Recommended Minimum Terms of Call for Commissioned Pastors.

- Maximum Time: 20 hours per week
- Minimum Compensation: \$15.25 per hour
- Mileage at IRS rate (\$.58 for 2019) up to \$2,000 per year
- Housing Allowance: [May be negotiated]
- Continuing Ed & Books: \$600 per year accumulative to \$1,800 for 3 years
- Continuing Ed Time: One week, including one Sunday
- Vacation: Four weeks, including four Sundays
- Spiritual Retreat Time: One week, including one Sunday

Benefits: [May be negotiated]

2021 Recommended Minimum Terms of Compensation for Certified Christian Educators.

80% of the Minimum Terms of Call for Ministers of Word and Sacrament.

a. The Leadership Commission **moves** the following resolution:

Be it known that Upper Ohio Valley Presbytery supports the efforts of the Beaver Creek United Presbyterian Church Camp Board in its efforts to negotiate a favorable long-term agreement with the East Liverpool Area YMCA, the results of which will be a transfer of ownership of property, etc., and a vision of an on-going Christian camping ministry.

b. The Leadership Commission **moved** the following resolution: The resolution **passed**.

Be it known that Upper Ohio Valley Presbytery supports the efforts of the Beaver Creek United Presbyterian Church Camp Board in its efforts to negotiate a favorable long-term agreement with the East Liverpool Area YMCA, the results of which will be a transfer of ownership of property, etc., and a vision of an on-going Christian camping ministry.

-end Item for Action-

1. Items for Information—Minutes of Leadership Commission Meetings:

**Leadership Commission Meeting-Minutes
Upper Ohio Valley Presbytery, 5:30 p.m., February 13, 2020
Presbytery Office, Potter Chapel, Vance Memorial Presbyterian Church**

Present: Kandy Dunn (Moderator of Presbytery/LC Moderator), John Edward Harris (At Large), Frank Lewis (Commission secretary and Stated Clerk of Presbytery), and David Stammerjohn (At Large).

Excused: Connie Quinn (Treasurer of Presbytery),

David opened the meeting with prayer.

David **moved, it was seconded and passed**, to approve the minutes of January 16, 2020.

The members of Personnel Committee also attended this meeting in order to discuss Patty’s retirement, the position description of the office administrator and the position search.

John **moved, it was seconded and passed**, to elect both nominees submitted by the Nominating Committee. (Secretary’s note: Carole Krebs was elected to the CPM in January, but resigned in order to accept nomination to COM.)

Carole Krebs-Committee (Commission) on Ministry-Class of 2022
Rev. Laurie Armstrong-Committee on Preparations for Ministry-Class of 2020

The next meeting date will be Thursday, March 12, 2020, at **5:30 p.m.** at the Presbytery office, Vance Memorial Presbyterian Church, Wheeling, WV.

John **moved, it was seconded and approved** to adjourn at 7:34 p.m.

Kandy closed the meeting with prayer.

Respectfully submitted,
Frank Lewis, Sec.

**Leadership Commission Meeting-Minutes
Upper Ohio Valley Presbytery, 5:30 p.m., March 12, 2020
Presbytery Office, Potter Chapel, Vance Memorial Presbyterian Church**

Present: Kandy Dunn (Moderator of Presbytery/LC Moderator), John Edward Harris (At Large), Frank Lewis (Commission secretary and Stated Clerk of Presbytery), Connie Quinn (Treasurer) and David Stammerjohn (At Large).

Excused: N/A

John **moved, it was seconded and passed**, to approve the minutes of February 13, 2020.

David gave a brief overview of a meeting of the Office Administrator search committee.

The LC reviewed the job description of the General Presbyter for understanding of the role of the commission.

The LC agreed to announce Rev. Dr. Larry Kline's book.

The next meeting date will be Thursday, April 9 at **5:30 p.m.** at the Presbytery office, Vance Memorial Presbyterian Church, Wheeling, WV.

Connie **moved, it was seconded and approved** to adjourn at 7:19 p.m.

Kandy closed the meeting with prayer.

Respectfully submitted,
Frank Lewis, Sec.

**Leadership Commission Meeting-Minutes
Upper Ohio Valley Presbytery, 9:30 a.m., April 6, 2020
Via Zoom**

Present: Kandy Dunn (Moderator of Presbytery/LC Moderator), John Edward Harris (At Large), Frank Lewis (Commission secretary and Stated Clerk of Presbytery), Connie Quinn (Treasurer) and David Stammerjohn (At Large).

Excused: N/A

Connie opened the meeting with prayer.

Secretary's note: At the February meeting of the Leadership Commission, David was appointed to represent the Commission on the personnel search committee formed to hire a new office administrator. This was not noted in the minutes, for which the secretary apologizes.

The LC had lengthy discussion of how to help churches with pastors who may be struggling as a result of not having income during the COVID-19 pandemic (Churches are not having services due to 'social distancing' orders).

Connie reported that the investment portfolio of the presbytery took a \$135,000.00 hit as a result of the stock market plummet to the nationwide economic shutdown: from roughly \$795,000.00 to \$659,000.00.

It was **moved, seconded and passed** to transfer \$22,000.00 from the cash reserves of the managed assets to Ministers Emergency Relief Fund (MERF), to use to relieve the financial distress of pastors during the COVID-19 pandemic. (Secretary's note: It was agreed that the Commission on Ministry will administer this fund in the usual manner.)

Secretary's notes:

1. Near the beginning of the COVID-19 outbreak, the session of Vance Memorial Presbyterian Church voted to close the building. The Presbytery rents from VMPC; therefore the office has been closed, with very limited access to files. Consequently, the Leadership Commission decided to meet weekly via Zoom.
2. The Leadership Commission met on **April 13 and April 20 via Zoom at 9:30 a.m. All members were present at both meetings. Meetings opened and closed with prayer**, but no actions

were taken; hence, no minutes per se. The commission continued its discussion and updates regarding issues that may arise in the presbytery.

It was **moved, it was seconded and passed**, to adjourn.

John closed the meeting with prayer at 10:43 a.m.

The next meeting date will be Monday, April 13 at **9:30 p.m.** via Zoom.

Respectfully submitted,
Frank Lewis, Sec.

**Leadership Commission Meeting-Minutes
Upper Ohio Valley Presbytery, 9:30 a.m., April 27, 2020
Via Zoom**

Present: Kandy Dunn (Moderator of Presbytery/LC Moderator), John Edward Harris (At Large), Frank Lewis (Commission secretary and Stated Clerk of Presbytery), Connie Quinn (Treasurer), and David Stammerjohn (At Large).

Excused: N/A

David opened the meeting with prayer.

The LC discussed at length the pros and cons of holding the stated meeting of the Presbytery, scheduled for June 9th at 6:00 p.m. at the Laughlin Memorial Chapel in Wheeling. Of greatest concern was the possibility of maintaining safe “social distancing” and the requirement limiting gatherings to 10 persons in public spaces. Additionally, Laughlin Chapel Board of Directors members were consulted and expressed similar reservations about gathering. At present no one knows what conditions or guidelines will be in six weeks. Zoom technology obviously is available, but two issues arise against using it for this meeting of Presbytery, First, the Presbytery does not have a by-law or manual provision permitting electronic meetings. Secondly, the technology is untested in our Presbytery for a large gathering.

It was further observed that, if it is absolutely necessary that the Presbytery meet as a body, there is ample provision for a called meeting.

It was **moved, seconded and approved** to cancel the June stated meeting of Presbytery.

Secretary’s notes:

1. In lieu of a stated meeting of the presbytery in June, the Leadership Commission will host a Zoom gathering of all pastors and commissioners for an informal check-in and to test the system for possible future Zoom meetings of presbytery. This gathering will be held at the time when the stated meeting of presbytery would have been held—June 9th.

It was **moved, seconded and approved** to adjourn.

Connie closed the meeting with prayer at 10:57 A.M.

The next meeting date will be Monday, May 4th at **9:30 p.m.** via Zoom.

Respectfully submitted,
Frank Lewis, Sec.

**Leadership Commission Meeting-Minutes
Upper Ohio Valley Presbytery, 10:00 a.m., June 16, 2020
Via Zoom**

Present: RE Kandy Dunn (Moderator of Presbytery/LC Moderator), TE John Edward Harris (At Large), TE Frank Lewis (Commission secretary and Stated Clerk of Presbytery), RE Connie Quinn (Treasurer) and TE David Stammerjohn (At Large).

Excused: N/A

The opened the meeting with prayer.

Approval of minutes: N/A

Secretary's notes:

1. The Leadership Commission **met on May 4th via Zoom at 9:30 a.m. All members were present at both meetings. Meeting opened and closed with prayer, but no actions were taken;** hence, no minutes per se. The commission continued its discussion and updates regarding issues that may arise in the presbytery.
2. The Presbytery office reopened Monday, May 4th.
3. The Leadership Commission **met on May 11th via Zoom at 9:30 a.m. All members were present at both meetings. Meeting opened and closed with prayer, but no actions were taken;** hence, no minutes per se. The commission continued its discussion and updates regarding issues that may arise in the presbytery.

It was **moved, it was seconded and passed** that a Visa debit card in the amount of \$1,000.00 be purchased as a gift to Patty Oleska for her retirement. The treasurer will handle this.

It was **moved, it was seconded and passed** that a Zoom presbytery gathering be held on August 11th at 6:00 p.m. This will be similar to the Zoom gathering just held on June 9th. The difference being that the August meeting will have an agenda, and there will be practice voting. The reason for these Zoom meetings is to prepare in the event that it is necessary to hold the stated meeting of presbytery in September via Zoom.

It was **moved, it was seconded and passed**, to adjourn.

It was agreed that the next two meetings would be held via Zoom at 10:00 a.m.

David closed the meeting with prayer with special intercession for Connie at 11:57 a.m.

The next meeting date will be Tuesday, June 23 at **10:00 p.m.** via Zoom.

Respectfully submitted,
Frank Lewis, Sec.

**Leadership Commission Meeting-Minutes
Upper Ohio Valley Presbytery, 10:00 a.m., June 30, 2020
Presbytery Office**

Present: RE Kandy Dunn (Moderator of Presbytery/LC Moderator), TE John Edward Harris (At Large), TE Frank Lewis (Commission secretary and Stated Clerk of Presbytery), RE Connie Quinn (Treasurer) and TE David Stammerjohn (At Large).

Excused: N/A

David opened the meeting with prayer.

Approval of minutes for June 16 and June 23: N/A

It was **moved, it was seconded and passed** that RE Jack Kibble (Cadiz) and TE Tanta Luckhardt-Hendricks, were elected to be UOVP representatives for reading ordination exams, with TE Robert Gracey as the alternate.

It was **moved, it was seconded and passed** to approve a request from Rev. Erica Harley, UOVP's representative with Westminster Foundation and West Liberty State University Protestant Campus Ministry, to apply for a Synod Grant for Campus Ministry. The grant request is for \$3,000.00 for WLSU.

It was **moved, it was seconded and passed**, to adjourn.

Connie closed the meeting with prayer at 12:12 p.m.

The next meeting date will be Tuesday, July 21 at **10:00 p.m.** via Zoom.

Respectfully submitted,
Frank Lewis, Sec.

Leadership Commission Meeting-Minutes
Upper Ohio Valley Presbytery, 10:00 a.m., July 21, 2020
Via Zoom

Present: TE Tyler Bayless* (Guest-Board of Directors, Beaver Creek Presbyterian Church Camp), RE Kandy Dunn (Moderator of Presbytery/LC Moderator), TE John Edward Harris (At Large), TE Frank Lewis (Commission secretary and Stated Clerk of Presbytery), RE Connie Quinn (Treasurer) and TE David Stammerjohn (At Large). (*Secretary's note: Tyler is a member of Upper Ohio Valley Presbytery)

Tyler opened the meeting with prayer.

John **moved, it was seconded and approved** to approve the minutes for June 16 and June 23.

Tyler gave a very informative presentation of the conversation that the Beaver Creek Church Camp Board is having with the East Liverpool Area YMCA. The gist of the negotiations would result in the Y being given ownership of the camp property in exchange from long-term agreements that (a) the Beaver Creek Church Camp Board would have access to the camp for a summer camping program, and (b) the Y would invest significantly in up-grading and maintaining the camp property. The Y would pursue its own programs at other times during the year. Both Eastminster and Upper Ohio Valley Presbyteries are being consulted because of our historical connections to the camp.

Following Tyler's presentation, discussion was held as to what the best way would be to inform the presbytery of the negotiations between the BCCC Board and the Y. It was agreed that Tyler should make a Power Point™ presentation at the August 11th informal gathering of Presbytery so that presbyters will be ready to vote on concurrence with the concepts at the September stated meeting of Presbytery.

After this conversation, the LC considered what should be included on an agenda for the August 11th meeting. It was decided to let Kandy and Frank put the agenda together.

John **moved, it was seconded and approved** that the September stated meeting of the Presbytery be held via Zoom. The time of the meeting will still be 6:00 p.m., as originally stated.

The LC would like to invite RE Bill Lawrence and RE Robert Nagy to lead worship, and that worship be limited to between 10 and 15 minutes. These pastors are invited is because they serve the churches that offered to host the meeting—Two Ridges PC (Wintersville, OH) and Stone (Elm Grove, WV), respectively.

David **moved, it was seconded and approved** to recommend to the Stewardship Committee that two laptop computers be purchased as up-grades to the office equipment. Note: software and data backup will be installed in order to make the office more "mobile" in the event that another emergency closes the physical office at Vance Memorial Presbyterian Church>

It was **moved, it was seconded and passed**, to adjourn.

David closed the meeting with prayer at 11:50 a.m.

The next meeting date will be Tuesday, August 11 at **1:00 p.m.** via Zoom.

Respectfully submitted, Frank Lewis

-end Items for Information-

-end of Leadership Commission Report-

BOARD OF PENSIONS REPORT Dr. Doug Portz of the Board of Pensions(Pittsburgh Presbytery) reviewed and presented changes and options of the upcoming years plan. The Board of Pension Reports are filed in the Stated Clerks Office for review upon request.

-end of Board of Pensions Report

PRESBYTERY JOYS AND CONCERNS No Report.

-end of Presbytery Joys and Concerns Report-

BILLS & OVERTURES COMMITTEE REPORT. No Report

-end of Bills & Overtures Report-

COMMITTEE ON PREPARATION FOR MINISTRY REPORT. No Report

-end of Committee on Preparation for Ministry Report-

COMMITTEE ON MINISTRY REPORT TO UPPER OHIO VALLEY PRESBYTERY 9-8-20

Committee Members:

Co-Chairs. Rev. Erica Harley(Wheeling, Vance) and RE Dee Kovah(Mingo Junction, First);RE Howard Monroe (Wheeling, Vance), RE Lee Gillison (Steubenville, 1st West), RE Paul Todd (St. C Calvary), Rev. Mike O'Neil (Wheeling, First), Rev. David Roberts (Shadyside, First), RE Bob Milner(Chester, Westminster), Rev. John E. Harris (Bethlehem, United), RE Christina Kestner (Moundsville, Limestone), RE Beth Hahn (St. C Calvary), Rev. Bill Webster (Martins Ferry, Grace), RE Carole Krebs (Bellaire, Rockhill), Rev. Barry Hall (Harrisville, Covenant)

Items for Information:

1. **Elder Communion Training.** Communion Training for Elders was held March 8, 3-5:30 pm at Wellsburg, First Church. Other congregations or elders wishing to be trained to serve communion or take communion to shut-ins should contact the COM.
2. **Trained Ruling Elders Serving Communion.** COM authorized the following individuals to serve communion:
 - a. Trained ruling elder Cindy James was granted permission to serve the Lord's Supper on March 15, 2020 at Yellow Creek Presbyterian, Wellsville for Yellow Creek and Oak Ridge churches.
 - b. Trained ruling elder Pam Duncan was granted permission to serve the Lord's Supper on March 29, 2020 at Cove Presbyterian, Weirton.
 - c. Trained ruling elder Pam Duncan was granted permission to serve the Lord's Supper on April 5, 2020 at Calvary Presbyterian, St. Clairsville.
 - d. Trained ruling elder Pam Duncan was granted permission to serve the Lord's Supper on April 12, 2020 at Mingo Presbyterian, Mingo Junction.
 - e. Trained ruling elders Ginny Zoric and Rich Cunningham were granted permission to serve the Lord's Supper on April 9, 2020 at First Westminster Presbyterian, Steubenville.

- f. Trained ruling elder Christina Kestner was granted permission to serve the Lord’s Supper on April 9, 2020 at Cove Presbyterian, Weirton.
 - g. Trained ruling elder Alcinda James was granted permission to serve the Lord’s Supper on June 28, 2020 for Wellsville, Oak Ridge and Wellsville, Yellow Creek churches held at the Oak Ridge Church.
 - h. Trained ruling elder Howard Monroe was granted permission to serve the Lord’s Supper on July 19, 2020 at the Dillonvale, First church.
3. **Waivers of Rotations of Officers.** The COM granted the Wellsville, Yellow Creek congregation a three year waiver of rotation of officers.
 4. **Pastor Emerita.** The COM concurred with the Glen Robbins session to name Mary Jane Knapp Pastor Emerita.
 5. **Appointments of Moderators.** The COM appointed the following persons as moderators for the following congregations:
 - a. The Rev. Deborah Messham as moderator for Bellaire, Belmont.
 - b. The Rev. Jason Elliott as moderator for New Cumberland, First.
 6. **Transfers to and from Other Presbyteries.** The COM transferred the Rev. Terry Lucarelli to the Washington Presbytery. The COM also transferred the Rev. Terry Swails to UOVP from Eastminster Presbytery.
 7. **Clergy Retirements.** The COM concurred with and celebrates the retirements effective January 1, 2021 of the following persons:
 - a. Rev. Dr. Franklin E. Lewis
 - b. Rev. Katrina A. Lewis
 8. **New Call for Harris and Bethlehem.** The COM approved the terms of call, which are the presbytery’s minimum terms, for the Rev. Dr. John Harris to become the installed pastor at the Bethlehem, United Church.
 9. **Contracts for Commissioned Pastors.** The COM approved contracts for the following commissioned pastors:
 - a. **Karen Byrnes – Centerville, Concord**

CONTRACT FOR SERVICES OF COMMISSIONED PASTOR

COM MINUTES: 5-7-20

PRESBYTERY MINUTES: 9-8-20

BYRNE

CENTERVILLE, CONCORD

12-31-20

Name of Church: Concord Presbyterian Church, Centerville, OH

Name of CP: Karen S. Byrne

Service from: (no more than 12 months) January 1, 2020, to December 31, 2020.

Your work as a commissioned pastor is governed by the *Book of Order* (G-2.10) and our presbytery’s Commissioned Pastor Policy (UOVP Minutes, pp. 2012-97 to 2012-102).

During this time we expect you to perform the following services:

Conduct Sunday worship services at 10 a.m. each Sunday as well as special services as requested.

Fulfill the following pastoral duties: Visitation to sick and shut-in.

Assist the session in the following ways: Moderate session and other duties as requested.

Responsibilities of CP:

Together with the session, avail oneself of the resources of presbytery, when applicable, in developing stewardship, evangelism, and other ministry plans for the congregation.

Attend all presbytery meetings unless excused. Mileage expenses will be reimbursed as provided below.

Attend all session meetings.

Meet with Committee on Ministry appointed mentor at least quarterly.

CP may moderate session after six months as pastor with COM approval.

Other: Deliver the sacraments for Holy Communion and Baptism.

Provision for Termination of Contract Prior to Expiration: 30 days’ notice by session or pastor, with concurrence of the presbytery through the Committee on Ministry. If this Contract is terminated early by the session without cause, there shall be Salary Continuation (Cash Salary, Cash Housing Allowance,

Social Security Allowance) for three months or until the CP is commissioned elsewhere at the same or greater percentage of time.

Upper Ohio Valley Presbytery may terminate this agreement per Book of Order G-2.0504b.

Time Expectations (per week): 20

Specific Days in Ministry: As needed or requested

Compensation: Cash Salary \$130.00 weekly

Social Security withheld: no

Medical/pension coverage: no

Reimbursement for travel in performance of your duties at the IRS rate per mile

Vacation: 4 weeks including 4 Sundays

Continuing Education: \$ ____, __ weeks including __ Sundays—to be discussed as needed.

Spiritual Retreat: __ weeks including __ Sundays—to be discussed as needed.

The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests. The session will elect and send a ruling elder commissioner to all presbytery meetings and receive their reports (*Book of Order* G-3.0202a), and reimburse the commissioner's travel expenses upon presentation of an approved expense voucher. **Name of Moderator of congregation:** Karen A. Byrne

Name of Commissioned Pastor's Mentor: The Rev. David Demarest

Church where CP is a member and ruling elder: Concord Presbyterian Church, Centerville, OH

Signed by: Clerk of Session: D. C. McFarland Date: February 8, 2020

CP: Karen S. Byrne

Date: February 9, 2020

COM Representative: Rev. Erica Harley

Date: May 11, 2020

-end of Byrne/Centerville, Concord contract-

b. Richard Cunningham – Bergholtz, Trinity

CONTRACT FOR SERVICES OF COMMISSIONED PASTOR

Name of Church: Trinity Presbyterian Church of *Bergholz Ohio*

Name of CP: Richard Cunningham

Service from: (no more than 12 months) **August 1, 2020, to July 31, 2021.**

Your work as a commissioned pastor is governed by the *Book of Order* (G-2.10) and our presbytery's Commissioned Pastor Policy (UOVP Minutes, pp. 2012-97 to 2012-102).

During this time we expect you to perform the following services:

Conduct Sunday worship services at 10:45 a.m. each Sunday.

Fulfill the following pastoral duties: Bible Study, visitation, community services, communion, funeral, baptism, communicant's class.

Assist the session in the following ways: Sonshine Club, Ignite.

Responsibilities of CP:

Together with the session, avail oneself of the resources of presbytery, when applicable, in developing stewardship, evangelism, and other ministry plans for the congregation.

Attend all presbytery meetings unless excused. Mileage expenses will be reimbursed as provided below.

Attend all session meetings.

Meet with Committee on Ministry appointed mentor at least quarterly.

CP may moderate session after six months as pastor with COM approval.

Other: _____

Provision for Termination of Contract Prior to Expiration: ____ days' notice by session or pastor, with concurrence of the presbytery through the Committee on Ministry. If this Contract is terminated early by the session without cause, there shall be Salary Continuation (Cash Salary, Cash Housing Allowance, Social Security Allowance, [other] _____) for three months or until the CP is commissioned elsewhere at the same or greater percentage of time.

Upper Ohio Valley Presbytery may terminate this agreement per Book of Order G-2.0504 b.

Time Expectations (per week): 20 [Normal expectations should be 20 hours per week.]

Specific Days in Ministry? _____

[2020 Recommended Minimum Terms of Call for CPs:]

Maximum Time: 20 hours per week

Minimum Compensation: \$15.25 per hour

Mileage at IRS rate (\$.58 for 2020) up to \$2,000 per year

Housing Allowance: [May be negotiated]

Continuing Ed & Books: \$600 per year accumulative to \$1,800 for 3 years

Continuing Ed Time: One week, including one Sunday reimbursement \$600 max

Vacation: six weeks, including six Sundays-maximum of 2 weeks consecutive

Spiritual Retreat Time: One week, including one Sunday

The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests. The session will elect and send a ruling elder commissioner to all presbytery meetings and receive their reports (*Book of Order G-3.0202a*), and reimburse the commissioner's travel expenses upon presentation of an approved expense voucher.

Name of Moderator of congregation: _____ Richard Cunningham _____

Name of Commissioned Pastor's Mentor: _____ Rev. Jason Elliott _____

Church where CP is a member and ruling elder: Steubenville, First Westminster

Signed by: Clerk of Session: T. J. Balint _____ Date: _____
7/30/2020

_____ CP: Richard Cunningham _____ Date: _____
_____ 7/30/2020

_____ COM Representative: Rev. Erica Harley _____ Date: _____
8/06/2020_

Approved by COM with the stipulation that the congregation engages in a visioning process.

c. Rick Stanley – Wellsville, Covenant

COM MINUTES: 6-4-20
PRESBY MINUTES: 9-8-20
12-31-20

STANLEY
WELLSVILLE, COVENANT
12-31-20

CONTRACT FOR SERVICES OF COMMISSIONED PASTOR

Name of Church: Covenant Presbyterian Church of Wellsville, OH **Name of CP:** G. Rick Stanley
Service from: (no more than 12 months) **January 1, 2020, to December 31, 2020.**

Your work as a commissioned pastor is governed by the *Book of Order* (G-2.10) and our presbytery's Commissioned Pastor Policy (UOVP Minutes, pp. 2012-97 to 2012-102).

During this time we expect you to perform the following services:

- Conduct Sunday worship services at 11:00 a.m. each Sunday as well as specials.
- Fulfill the following pastoral duties: Communion as well as others needed
- Assist the session in the following ways: Moderator

Responsibilities of CP:

- Together with the session, avail oneself of the resources of presbytery, when applicable, in developing stewardship, evangelism, and other ministry plans for the congregation.
- Attend all presbytery meetings unless excused. Mileage expenses will be reimbursed as provided below.
- Attend all session meetings.
- Meet with Committee on Ministry appointed mentor at least quarterly.
- CP may moderate session after six months as pastor with COM approval.

Provision for Termination of Contract Prior to Expiration: 60 days' notice by session or pastor, with concurrence of the presbytery through the Committee on Ministry. If this Contract is terminated early by the session without cause, there shall be Salary Continuation (Cash Salary, Cash Housing

Allowance, Social Security Allowance, [other] 400) for three months or until the CP is commissioned elsewhere at the same or greater percentage of time.

Upper Ohio Valley Presbytery may terminate this agreement per Book of Order G-2.0504 b.

Time Expectations (per week): 10 hours per week

Specific Days in Ministry? Sunday

Compensation: Cash Salary \$ 100 / week

Social Security withheld: no

Medical/pension coverage: no

Reimbursement for travel in performance of your duties at the IRS rate per mile

Other items of finance or reimbursement: Study supplies

Vacation: 4 weeks including 4 Sundays

Continuing Education: \$___, 2 weeks including ___ Sundays

Spiritual Retreat: 1 weeks including ___ Sundays

The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests. The session will elect and send a ruling elder commissioner to all presbytery meetings and receive their reports (*Book of Order G-3.0202a*), and reimburse the commissioner's travel expenses upon presentation of an approved expense voucher.

Name of Moderator of congregation: G. Rick Stanley

Name of Commissioned Pastor's Mentor: Bob Meyer

Church where CP is a member and ruling elder: Covenant Presbyterian Church, Wellsville, OH

Signed by: Clerk of Session: Char-

lene Kessel

Date: March 8, 2020

CP: Gail Stanley

Date: March 8, 2020

COM Representative: Rev. Erica L. Harley

Date: June 4, 2020

-end of Stanley/Wellsville, Covenant Contract-

10. Contracts for Pastors in Temporary Relations. The COM approved contracts for the following pastors in temporary relations:

a. **Terry Swails – Salineville, Bethel**

COM MINUTES: 5-7-20

SWAILS

Presby Minutes: 9-8-20

Salineville, Bethel

5-31-21

TEMPORARY PASTORAL RELATIONSHIP CONTRACT BETWEEN A SESSION AND A TEMPORARY PASTOR WHILE THE CONGREGATION IS WITHOUT A REGULARLY INSTALLED MINISTER OF WORD AND SACRAMENT

The Session of the **Bethel Presbyterian Church, Salineville, OH**, is fully satisfied with your ministerial qualifications to lead and assist us in the fulfillment of our corporate and individual ministries and hereby contracts with you, **Terri Swails**, to become our Temporary Pastor for the period of time from **June 1, 2020, to May 31, 2021**.

During this time we expect you to perform the following services:

1. **Conduct Sunday or other worship at the following hours: 3 Sundays/month (4 if 5 Sundays); plus Christmas Eve, Maundy Thursday, Ash Wednesday.**
2. **Fulfill the following pastoral duties: Pastoral care, hospital visitation, funerals, weddings, Bible study when requested, other duties as agreed upon.**
3. **Assist the session in the following ways: Moderate Session. Community involvement and outreach, attend monthly dinners, etc., as able.**

Other responsibilities:

Together with the Session, avail oneself of the resources of the presbytery, when applicable, in developing stewardship, evangelism, and other ministry plans for the congregation.

Attend all presbytery meetings unless excused. Mileage expenses will be reimbursed as provided below. The Session estimates that to fulfill these duties will require 20 hours per week.

The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church’s spiritual interests. The session will elect and send a commissioner to all presbytery meetings (*Book of Order* G-3.0202a), and reimburse the commissioner’s travel expenses upon presentation of an approved expense voucher.

The Session promises and obligates itself to provide you with the following:

- A salary of \$17,616.50 per year.
- A Housing Allowance of \$6,285.00 per year.
- Health retirement, disability \$8,963.00.
- Social Security offset \$1,828.50
- Continuing Ed \$600.00, 2 Sundays/yr. accumulate up to 6 weeks.
- Vacation: 4 Sundays/yr. Spiritual Retreat: 1 Sunday/yr.
- Reimbursement for travel in the performance of your duties at the IRS rate per mile (including travel to attend presbytery meetings). Cap at \$2,000.00.

Other provisions: Provision for termination of contract relationship prior to expiration: 30 days’ notice by session or pastor, with concurrence of the presbytery through the Committee on Ministry. Upper Ohio Valley Presbytery may terminate this agreement per Book of Order G-2.0504b.

If this Contract is terminated early by the session without cause, there shall be Salary Continuation (Cash Salary, Cash Housing Allowance, Social Security Allowance, for three months or until the Rev. Swails is employed elsewhere at the same or greater percentage of time.

Signatures:	Clerk of Session: Helen Beatty	Date: May 6, 2020
	Temporary Pastor: Terri Swails	Date: May 6, 2020
	COM Representative: Erica L. Harley	Date: May 11, 2020

-end of Swails/Salineville, Bethel contract-

11. Laboring Within the Bounds. The COM granted Rev. Terry Swails, clergy member of Eastminster Presbytery, permission labor within the bounds of Upper Ohio Valley Presbytery.

12. Serving Ecumenically. The COM granted the Rev. Nancy DeStefano’s permission to serve ecumenically with St. Paul Lutheran Church, Bridgeport, OH. The contract was received for information.

COM MINUTES: *DESTEFANO*

Presby Minutes: 9-08-20 **St. Paul Lutheran Church, Bridgeport, OH** **June 1,**
2021

**CONTRACTUAL PASTOR AGREEMENT
SOUTHERN OHIO SYNOD,
EVANGELICAL LUTHERAN CHURCH OF AMERICA**

Pr. Nancy DeStefano, an ordained pastor in the Presbyterian Church, U.S.A., pursuant to the document entitled, “A Formula of Agreement,” agreed between the Evangelical Lutheran Church in America and the Presbyterian Church, U.S.A., hereby agrees to serve **St. Paul Lutheran Church, Bridgeport, OH**, as its pastor for a period of 12 months, beginning June 2, 2020. This service shall be under the authorization and agreement of the Bishop of the Southern Ohio Synod, and may be extended for an additional period, as agreed by Pr. DeStefano, the congregation, and the Bishop. In the absence of a written agreement for each extension, any extension shall continue under the terms of this agreement on a month-to-month basis, using the above starting date for calculating the monthly term.

The pastor shall be accorded all rights and privileges of a regularly called pastor during the term of this contract, as provided in the “Formula of Agreement.”

The duties of the pastor shall be as follows:

1. Preach and teach the Word of God, conduct public worship, and administer the Sacraments in accordance with the Lutheran confessions, and in compliance with the constitutions and by-laws of the Evangelical Lutheran Church of America, the Southern Ohio Synod, and St. Paul Lutheran Church.
2. Provide pastoral care for congregational members and attendees who are sick, homebound, or in nursing facilities, or hospitalized.
3. Regularly attend congregational council meetings. Attend committee board/team meetings as needed to provide guidance and support.
4. Provide for catechetical and new member instruction.

- 5. Encourage evangelical outreach and the welcoming of visitors and prospective members.
- 6. The pastor shall serve under the mentorship of Pr. Bob Abrams, Assistant to the Bishop, Southern Ohio Synod, for the purposes of becoming better acquainted with Lutheran doctrine, practice, and governance.
- 7. By this agreement, Bishop Suzanne Darcy Dillahunt of the Southern Ohio Synod, ELCA hereby authorized Pr. DeStefano to preside at the Table at St. Paul Lutheran Church during the terms of this contract.
- 8. It is understood that this agreement is not a call as that term is defined by the Evangelical Lutheran Church in America, but instead, is a contractual agreement for pastoral services. Should the congregation and the pastor wish to enter into an Invitation to Extended Service, they should seek the guidance and approval of Bishop Dillahunt and Pr. DeStefano's presbytery.
- 9. Other duties as agreed upon as follows: Office hours Tues/Wed/Thursday 9 am to 1 pm. Adult Sunday School/Bible Study; First Communion/Confirmation/New Member Classes; Epiphany (officers); Ash Wednesday; Lenten Wednesdays (6); Palm Sunday; Easter Sunday; Mother's Day; Father's Day; Maundy Thursday; Good Friday; Holy Saturday; All Saints' Day; Christmas Eve; Christmas Day; NY Eve; Baptisms; Weddings; Funerals; Picnic; 12 Council Meetings; 12 Board of Parish Ed Meetings; ELCA Meetings/Workshops; ELCA Gathering; Brookside Community Days; Craft & Food Festivals; Congregational Meeting; Vacation Bible School; Letter for Monthly Newsletter; Educational Outreach at the School; Educational instruction for members interested in teaching/service assisting; Friendship Council – 6 meeting a year (first Tuesday of every other month, starting in February, National Day of Prayer, Baccalaureate, and food basket distribution.

\$500.00 in contract for Continuing Ed.

Three weeks paid vacation (21 days/maximum of 3 Sundays)

St. Paul Lutheran Church agrees that it shall:

- 10. Compensate Pr. DeStefano as follows:

Total package \$65,100.00 est.

Salary	\$40,000.00	Auto Allowance	\$3,000.00
Housing	\$12,000.00	Continuing Ed	\$500.00
CECA	\$4,000.00	Pension	\$5,600.00

- 11. Regard Pr. DeStefano as having the authority, rights, and privileges of a regularly called pastor.
- 12. Cooperate and partner with her in all areas of ministry to which the baptized members of this church are called, including evangelical mission, Christian education, worship, social ministry, administration, and pastoral care.
- 13. All other agreements, in consultation with the Bishop, are listed above.

It is agreed and understood that either St. Paul Lutheran Church or Pr. DeStefano may terminate this agreement with thirty (30) days written notice, or by the Bishop of the Southern Ohio Synod or her authorized representative without prior notice and with immediate effect.

Dated: April 22, 2020

Signed: Rev. Nancy DeStefano

Richard H. Kohl, President of Council, St. Paul Lutheran Church

Rev. Robert A. Abrams, Assistant to the Bishop, Southern Ohio Synod, on behalf of Rev. Suzanne Darcy Dillahunt, Bishop

Suzanne Darcy Dillahunt, Bishop

-end of DeStefano/St. Paul Lutheran Church contract-

- 13. **Contract for a Transitional Commissioned Pastor.** The COM approved the contract for transitional commissioned pastor Paul Todd to serve at St. Clairsville, Calvary for a period of 3 months beginning July 1, 2020.

COM MINUTES: 7-2-20

P. TODD

Presby Minutes: 9-8-20

St. Clairsville, Calvary

7

-01-20

TEMPORARY PASTORAL RELATIONSHIP CONTRACT BETWEEN A SESSION AND A TEMPORARY PASTOR WHILE THE CONGREGATION IS WITHOUT A REGULARLY INSTALLED MINISTER OF WORD AND SACRAMENT

The Session of the _____ CALVARY _____ Presbyterian Church, St. Clairsville____, _Ohio, is fully

satisfied with your ministerial qualifications to lead and assist us in the fulfillment of our corporate and individual ministries and hereby contracts with you, Paul Todd to become/to continue as our Temporary Pastor for the period of time from **July 1, 2020, to September 30, 2020.**

During this time we expect you to perform the following services:

1. Conduct Sunday or other worship at the following hours:

Sunday morning Worship

2. Fulfill the following pastoral duties:

- Work with little kids ministry
- Work with and coordinate with Young Life Area Staff
- Serve communion to shut ins with an elder
- Visit those in nursing homes and hospitals
- Serve communion, officiate baptisms and funerals
- Support men’s/women’s ministries
- Support discipleship
- Online, personal call, or appointment based support for congregation

3. Assist the session in the following ways:

- Support for calling a long-term pastor
- Attend staff meetings

Other responsibilities:

Together with the Session, avail oneself of the resources of the presbytery, when applicable, in developing stewardship, evangelism, and other ministry plans for the congregation.

Attend all presbytery meetings unless excused. Mileage expenses will be reimbursed as provided below.

The Session estimates that to fulfill these duties will require 20 hours per week.

The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church’s spiritual interests. The session will elect and send a commissioner to all presbytery meetings (*Book of Order* G-3.0202a), and reimburse the commissioner’s travel expenses upon presentation of an approved expense voucher.

The Session promises and obligates itself to provide you with the following:

1. A salary of \$ 400.00 per month (\$ _____ per year).
2. A Housing Allowance of \$ 0 per month (\$ 0 per year).
3. Reimbursement for travel in the performance of your duties at the IRS rate .58 cents per per mile (including travel to attend presbytery meetings). This would be a maximum total of \$500.00 for the 3 month period.
4. Vacation would be earned during the 3 month period with 1 week available at the end of 3 months:

Other provisions:

Provision for termination of contract relationship prior to expiration: 14 days’ notice by session or pastor, with concurrence of the presbytery through the Committee on Ministry. Upper Ohio Valley Presbytery may terminate this agreement per Book of Order G-2.0504b.

Signatures:

Clerk of Session: _____ Beth Hahn _____ Date 7/01/2020 _____

Temporary Pastor: _____ Paul D. Todd _____ Date 7/01/2020 _____

COM Representative: _____ Rev. Erica Harley _____ Date 7/01/2020 _____

14. Clergy Ordination Anniversaries. The COM celebrates the following ordination anniversaries:

Ministers Celebrating 60 Years or More of Ordination

Name	Date	Years
Lloyd George Smith	June 1958	62
H. Gene Toot	May 1954	56

Ministers Celebrating 50 Years or More of Ordination

Name	Date	Years
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R. Howard McCuen, Jr.	June 1963	57
C. Robert Meyer	January 1965	55
Robert Gracey	June 1966	54
Edwin Charles Stern	June 1969	51
Andrew Woods	December 1970	50

Ministers Celebrating 40 years of Ordination in 2020

Byron McElroy August 1980

Ministers Celebrating 35 years of Ordination in 2020

J. Robert Willits June 1985
Homer Harden September 1985

Ministers Celebrating 25 years of Ordination in 2020

Darrin Jones June 1995
Diane McWilliams Jefchak 1995

Ministers Celebrating 20 years of Ordination in 2020

Erica L. Harley January 2000

Ministers Celebrating 15 years of Ordination in 2020

Susan Parker Lehosky October 2005

Ministers Celebrating 10 years of Ordination in 2020

Jason C. Elliott February 2010

Ministers Celebrating 5 years of Ordination in 2020

Tyler J. Bayless October 2015

-end of Items for Information-

End of COM report-

-end of Committee on Ministry Report-

-

-end of Mission Committee Report-

NOMINATING COMMITTEE REPORT. No Report

-end of Nominating Committee Report-

STEWARDSHIP COMMITTEE REPORT. Ruling Elder Jim Cochran, Jr.

Item for Information:

See Addendum for Beaver Creek Usage Agreement Rev. Tyler Bayless, a board member of the Beaver Creek Church Camp, made a presentation on the proposed partnership between the Beaver Creek Church Camp and the East Liverpool YMCA. These documents are on file in the Stated Clerks Office.

Items for Action:

Proposed 2021 Budget - The Stewardship Committee **moved and it was passed** that the accompanying 2021 budget be approved by the presbytery.

Upper Ohio Valley Presbytery 2021 Projected Budget

	2021 Proposed Budget	2020 Budget
INCOME		
Per Capita (at 60% giving) (29.50x4,799=141,570.50)	\$ 84,942.30	\$91,084.20
Mission Giving	25,000.00	25,000.00
Projected Other Income	<u>1,200.00</u>	<u>1,200.00</u>
TOTAL INCOME	111,142.30	117,284.20

EXPENSES**PERSONNEL**

Office Manager	25,190.10	32,295.00
Stated Clerk	15,000.00	15,000.00
Stated Clerk Expense	600.00	600.00
Bookkeeper	8,073.75	8,073.75
Treasurer	2,018.44	2,018.44
Journal Clerk	500.00	500.00
Workers' Compensation	<u>350.00</u>	<u>350.00</u>
TOTAL PERSONNEL	51,732.29	58,837.19

PER CAPITA

Synod (2.40x4,799 members)	11,517.60	12,350.40
General Assembly (8.95x4,799 members)	<u>42,951.05</u>	<u>46,056.70</u>
TOTAL PER CAPITA	54,468.65	58,407.10

OFFICE EXPENSES	15,600.00	15,600.00
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COMMITTEE EXPENSES

Leadership Commission/Moderator		
LC Expenses/Moderator Training	1,500.00	1,500.00
Pastoral Care Committee	500.00	500.00
Committee on Ministry		
CoM Expenses	100.00	100.00
CRE Training (IPLF)	1,500.00	1,500.00
Committee on Preparation	-	-
Round Table		
Expenses	85.00	85.00
Presbytery Meeting Honorariums/Exp.	450.00	450.00
Training and Development Committee	1,500.00	1,000.00
Mission		
Evangelism Committee	-	-
Beaver Creek Camp	400.00	1,600.00
Laughlin Chapel	12,000.00	12,000.00
International Partnership (Malawi)	self funded	
Emergency Mission	1,200.00	
Peacemaking	as collected	
Domestic Partnership (Dakota)	self funded	
Bills and Overture	-	-
Nominating Committee	-	-
TOTAL COMMITTEE EXPENSES	19,235.00	18,735.00

TOTAL EXPENSES	<u>141,035.94</u>	<u>151,579.29</u>
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EXCESS OF INCOME OVER EXPENSES	<u>(29,893.64)</u>	<u>(34,295.09)</u>
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CAPITAL EXPENDITURES	<u>4,000.00</u>	<u>3,000.00</u>
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-end of 2021 proposed budget-

Please Read and Understand the 2021 Budget Prior to Casting Your Vote

December 31, 2019 Financial Statements - The Stewardship Committee presents the accompanying financial statements of the Upper Ohio Valley Presbytery for the year ended December 31, 2019. The statements were reviewed by the stewardship committee.

The Stewardship Committee recommends that the presbytery approve the 2019 financial statements as presented

Upper Ohio Valley Presbytery
STATEMENT OF ASSETS, LIABILITIES AND NET ASSETS
MODIFIED CASH BASIS
DECEMBER 31, 2019 AND 2018
UNAUDITED

	<u>2019</u>	<u>2018</u>	
Assets			
Cash and cash equivalents	53,521	58,136	
Loans receivable			
Churches	994	1,380	
Investments	972,573	836,868	
Property and equipment, net of depreciation	661	21	4,051
Total Assets	<u>1,027,749</u>	<u>896,405</u>	
Liabilities and Net Assets			
Per Capita liability	129,694	102,195	
Mission receipts liability	84,129	84,047	
Church development liability	6,744	6,656	
Total Liabilities	<u>220,567</u>	<u>192,898</u>	
Net Assets	807,182	703,507	
Total Liabilities and Net Assets	<u>\$1,027,749</u>	<u>\$896,405</u>	

STATEMENTS OF REVENUES, EXPENSE AND CHANGES IN NET ASSETS
MODIFIED CASH BASIS
YEARS ENDED DECEMBER 31, 2019 AND 2018
UNAUDITED

	<u>2019</u>	<u>2018</u>	
Revenues			
Per Capita	92,059	94,482	
Mission and contributions	24,580	28,770	
Interest and dividends – investments	34,962	37,689	
Interest – loans	79	72	
Other	273	815	
Realized and unrealized gain (loss) in securities	101,276	(76,696)	693)
Total Revenues	<u>253,229</u>	<u>85,132</u>	
Expenses			
Program expenses	80,570	78,182	
General supporting expenses	68,984	66,973	
Total Expenses	<u>149,554</u>	<u>145,155</u>	

Increase (Decrease) in Net Assets	103,675	(60,023)
Net Assets at Beginning of Year	<u>703,507</u>	<u>763,530</u>
Net Assets at End of Year	<u><u>807,182</u></u>	<u><u>703,507</u></u>

**Upper Ohio Valley Presbytery
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

Nature of Organization

The Upper Ohio Valley Presbytery (the "Presbytery") is one of the 173 presbyteries in the Presbyterian Church (U.S.A.). The Presbytery consists of 80 congregations in West Virginia and Ohio, from the East Liverpool, Ohio area in the north to New Matamoras, Ohio and Sistersville, West Virginia in the south, along the Ohio River. As of December 31, 2019 and 2018 the congregations reported an active membership of 5,093 and 5,146 respectively. The primary purpose of the Presbytery is to serve as a resource body, designed to equip, challenge, and encourage the churches within its jurisdiction to carry out their call to prepare the saints to share the Gospel of Jesus Christ with others through worship, discipleship, fellowship, ministry and mission. The Presbytery is supported primarily through charges to its member churches. In addition, the, presbytery, receives support from a variety of other sources, including general mission contributions from its member churches, donations and investment income

Summary of Significant Accounting Policies

Basis of Accounting

The accompanying financial statements have been prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles. Under that basis, certain revenues and the related assets are recognized when received rather than when earned and certain expenses are recognized when paid rather than when the obligations are incurred. Consequently, the presbytery has not recognized per capita receivables from member churches, allowances for uncollectible loans or accounts payable to vendors, and their related effects on changes in net assets in the accompanying financial statements.

Contributed Services

Many individuals volunteer their time and perform a variety of tasks that assist the Presbytery with its programs. The Presbytery has not recorded these contributed services in the statement of revenues, expenses and changes in net assets because they do not meet the criteria for recognition under SFAS No. 116, Accounting for Contributions Received and Contributions Made.

Investments

Investments purchased by the Presbytery are initially recorded at cost, and donated investments are recorded at fair value on the date they are received as a donation. Subsequent to their acquisition, investments in marketable securities with readily determinable fair values and all investments in debt securities are adjusted to their fair values as of the date of the statement of assets, liabilities and net assets. Unrealized gains and losses are included in the change in net assets.

Property and Equipment

Acquisitions of property and equipment are recorded at cost. Depreciation is computed using the straight-line method based on the estimated useful lives of the assets.

Contributions

The organization records contributions when they are received.

Cash and Cash Equivalents

Cash and cash equivalents consist of cash on hand, cash on deposit in checking and short term deposits with maturity dates of less than three months. It does not include cash on deposit with the fund manager which is included in Investments.

Income Taxes

The Presbytery is exempt from income taxes under Internal Revenue Code Section 501 (c) (3). Accordingly, no provision has been made for income taxes in the financial statements.

Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Functional Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the statements of revenues, expenses and changes in net assets

Property and Equipment

At December 31, 2019 and 2018 property and equipment consist of the following

	2019	2018
Office, Furniture and Equipment	\$ 826	\$ 107
Accumulated depreciation	(165)	(86)
	\$ 661	\$ 21

Depreciation expense was \$187 and \$153 in 2019 and 2018, respectively. In 2019, fully depreciated assets of \$107 were removed from the books.

Net Assets

Net Assets include \$120,762 at December 31, 2019 and \$108,278 at December 31, 2018, related to endowment funds which, according to the donor's instructions, are to be used primarily for student scholarships. The Presbytery expects interest on the corpus as well as gifts from other donors to perpetuate the fund. During the years ended December 31, 2019 and 2018 the Presbytery expended \$6,500 and \$6,000 respectively, in funds in accordance with donor restrictions.

Investments

At December 31, 2019 and 2018, investments were composed of the following

2019	Cost	Fair Value	Unrealized Appreciation (Depreciation)
Cash equivalents	\$ 39,180	\$ 39,180	\$ -
Mutual Funds	809,879	933,393	123,514
	\$ 849,059	\$ 972,573	\$ 123,514
2018	Cost	Fair Value	Unrealized Appreciation (Depreciation)
Cash equivalents	\$ 36,139	\$ 36,139	\$ -
Mutual Funds	801,100	800,729	(371)

\$ 837,239	\$ 836,868	\$ (371)
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Lease Agreements the Presbytery rents facilities on a month to month basis for use in its programs. Rent expense amounted to \$5,400 and \$5,400 for the years ended December 31, 2019 and 2018 respectively.

Loans Receivable

The Upper Ohio Valley Presbytery provided loans to member churches and member ministers. Terms of the loans are one year free of obligation to pay principal or interest, one hundred twenty monthly payments thereafter with interest at six percent. As of December 31, 2019 and 2018 there was one outstanding Church loan and no outstanding ministry emergency relief loans. If in any given year the determination is made that a loan cannot be collected it would be reflected in that period as uncollectible. The Upper Ohio Valley Presbytery no longer provides loans to member churches.

Mission Receipts Liability

The Upper Ohio Valley Presbytery functions in an agency capacity related to collection of a portion of the mission receipts. A set percentage of all undesignated mission receipts is collected and forwarded to the General Assembly and the Synod of Trinity. In addition, any undesignated mission receipts are collected and forwarded to the respective designated organization. The amount collected but not forwarded to the appropriate organization by December 31, is recorded as a liability.

Church Development Liability

The Upper Ohio Valley Presbytery functions in an agency capacity related to collection of a portion of the church development receipts. The amount collected but not used for church development by the organization as of December 31, is recorded as a liability.

Retirement Plan

The Presbytery offers the staff employees the opportunity to participate in two retirements plans; Upon meeting certain qualifications ministers and lay employees may participate in the ,Benefits Plan of, the Presbyterian Church (U.S.A.). The Benefits Plan is a non-contributory plan and all contributions are based on a percentage of salary. In addition a 403(b) plan is available for all employees.

Insurance Coverage

The Presbytery has property, liability and workers' compensation insurance coverage. The coverage is adequate for the presbytery.

A summary of the coverage is as follows:

<u>Coverage</u>	<u>Limits</u>
Commercial General Liability	3,000,000 aggregate 1,000,000 each occurrence
Commercial Umbrella Liability	1,000,000 aggregate 1,000,000 each occurrence
Director and officer liability	1,000,000

**Upper Ohio Valley Presbytery
GENERAL SUPPORTING EXPENSES
DECEMBER 31, 2019 AND 2018
UNAUDITED**

<u>2019</u>	<u>2018</u>
-------------	-------------

General Supporting Expenses

Salaries	\$ 52,241	\$ 50,625
Payroll taxes	2,823	2,726
Benefits	-	1,847
Training and Development	51	-
Rent	5,400	5,400
Insurance	3,131	3,028
Professional Fees	335	326
Office Supplies	410	105
Postage	382	411
Telephone	1,889	1,830
Depreciation	187	153
Miscellaneous	1,985	522
	\$ 68,984	\$ 66,973

-End of Item for Information-
-End of Stewardship Committee report

LAUGHLIN MEMORIAL CHAPEL REPORT-David Demarest introduced the new director of Laughlin Memorial Chapel, Martha Wright. Martha Wright thanked the Presbytery for its support and briefly referenced her report in the docket packet.



**Laughlin Memorial Chapel
Report for Upper Ohio Valley Presbytery
Martha Wright, Executive Director**

Greetings from the Chapel! As some of you may know, my post as executive director is a return to the Chapel—I worked here with Jim Ellison from 2000-2008. All I can say is...it is good to be “back home.”

As I write this, we are wrapping up our summer day program. Given that kids had been out of the classroom since March, we decided to extend the summer pro-

gram

from four weeks to eight. The decision was driven in no small part to the literacy support that Karla Wood brings to our program. Ms. Wood designed a Summer Reading Road Trip to help kids maintain or improve their reading skills, all craftily tucked into fun activities. All of the children who regularly attended day camp met their 100 Hour Reading goal.

Judi Saunders, our program coordinator, worked with community partners to provide a wide range of activities to the program. Chapel kids had some tennis lessons, visited with horses, heard storytellers, made butter and jam, learned about health relationships, picked berries, roller skated, learned basketball skills, kept journals, created art, and more. Most importantly, they made friends and had fun!

Designing programming at the Chapel during a pandemic definitely has its challenges. We would have welcomed additional summer enrollment, but understood families that decided to keep children at home. We enrolled 33 children, with an average daily attendance of 17.





Looking ahead, we are working to address the additional needs of working parents, by offering a Wednesday day-program, as we are aware that Ohio County schools will not hold in-person classes on that day. We are collaborating with community partners to provide a program that reflects the goals of the school classroom, provides nutritious meals, and offers plenty of enrichment and recreational opportunities. The generosity of our church community blesses our work. Thank you all so much for your gifts and your prayers. The Chapel moves onward in service, with confidence in and gratitude for your faithfulness.

**It's that time again! Please contact Ellen at laughlinchapel@lumos.net for school supply needs. We are making individual school supply boxes for use at the Chapel, so that we do not have shared supplies (and shared viruses) in our programs. Thanks!*



Laughlin Chapel is adding a Wednesday Day Program for the fall. With no school scheduled for Wednesday for Ohio County schools, the program is designed to help working families that are struggling to find care for their school-aged children. Care for school-aged children is a newly created need due to COVID19.

We are keeping classrooms small, creating "pod" groups to limit the potential spread of the coronavirus. We are currently looking to hire part-time employees for both the Wednesday Day program and the afterschool program. We are focusing on children in grades K-5, who are most in need of out-of-school time supervision.

The afterschool program takes place from 3-6 pm, Monday, Tuesday, and Thursday. The Wednesday day program runs 8:30 am to 6 pm. Candidates with child care experience and/or students pursuing an education degree are preferred. Program begins September 21. We also welcome volunteers to our program.

For more information on part-time positions OR enrolling a child in Chapel programs contact Martha Wright at 304.232.2630 or via email at director@laughlinmemorialchapel.org.

Martha Wright

Executive Director

director@laughlinmemorialchapel.org

304.232.2630

This year, we are requesting school supplies that will be kept at the Chapel. We need individual boxes of supplies, so that children are not sharing supplies...and germs! With that in mind we are looking for around 72 each of;

Pencil boxes, Boxes of 24 Crayola Classic Crayons, Backpacks with adjustable padded shoulder straps, Multicolored Construction paper, Elmer's washable school glue, #2 pencils, Washable markers 10 count, Blunt-tip kids scissors with sheath, Elmer's Disappearing Washable glue sticks, Five Star 2 pocket stay-put plastic folders, Expo Low order Dry Erase markers (black), Kleenex tissues 4 pack box.

Please deliver to Laughlin Chapel [129 1/2 18th St, Wheeling, WV 26003](https://www.google.com/maps/place/129+1/2+18th+St,+Wheeling,+WV+26003) any day, beginning August 24th, questions please call 304-232-2630. Ellen, Administrative Assistant

-End of Laughlin Memorial Chapel Report

Mission Outreach Committee Report

Chair: CP Connie Quinn

Dakota Partnership Subcommittee

Chair CP Connie Quinn RE Kandy Dunn, Wolf Run, RE Rich Cunningham, Rev. Dry, Franklin Lewis, Stated Clerk, RE Alcinda James, RE Judy Miller, Oak Ridge, Rev. Robert Nagy, Stone;

Living in the middle of a pandemic has definitely put a damper on the way Upper Ohio Valley Presbytery and Dakota Presbytery do's mission and partnership, but that does not mean that mission isn't happening. We have actually been very encouraged by what God is doing during this time – a pandemic will not stop God's work.

People from UOVP were scheduled to go to Wolf Point, MT this July to host a VBS at Lindsay Memorial PC in Poplar, MT and to help the Frazer Church with their Vacation Bible School. Both sides of the partnership decided it was too risky to put children at risk for the virus so we shipped all our material to the people of Frazer. They took the material and ran with it and had their first ever VBS on their own — and from the pictures we have seen, the event was great. Our group were very excited for them, but we mourned that we could not be with our Dakota friends.

We have also started conversations with Christ Presbyterian Church in Canton, OH. They are interested in our involvement on the Pine Ridge Reservation because they have been going to the Porcupine Church for over thirty years. With the death of Rev. Simon Looking Elk and the frail health of Levine Looking Elk, the future of their mission on Pine Ridge is uncertain. People from the Dakota Partnership and members of Christ Church will be meeting in the future once everyone deems it safe to travel and meet in person. Until then, a Zoom meeting is being scheduled to plan for the future of the mission work on the Pine Ridge.

We have also re-initiated a training program for Dakota lay ministry. Fern Cloud, the Treasurer/Stated Clerk of Dakota Presbytery has reached out to us for our help in the training their lay ministers. She believes that now is the time to finally put our program into practice. We are starting with plans for a one week intensive Lay Pastor program. We are making plans to begin this training program at the Pine Ridge Reconciliation Center, formerly known as the Retreat Center. We will begin with the basics—Old and New Testament and preaching and build from there. We envision this as a three year program which will continue at different locations and times.

At one time, Pittsburgh Theological Seminary was interested in participating in our mission and partnership with Dakota and we have reached out to them to see if there is still interest. We are also exploring the possibilities of online learning through the Inter-Presbyter Leadership Forum, but do not know the outcome at this time.

We are always looking for volunteers that may feel called to this kind of ministry. We want to thank all those that support our mission and ministry with our Dakota friends, either with your time and talents, through your financial support, or by your prayers. As you have read, the Dakota Partnership has a lot that will be happening, so we ask that you all keep us in your prayers.

Connie Quinn
Dakota Partnership, Chair

Note from the outgoing Chair: Kandy Dunn has stepped down as Chair of the Dakota Partnership and Connie Quinn has graciously accepted to take on the role of Chair of this important mission. Thank you Connie.

-End of Dakota Partnership Report-

TRAINING & DEVELOPMENT COMMITTEE REPORT

CP George Crawford and CP Cindy Foster, Rev. Deborah Messham

SAVE THE DATE!

Leader Fest,
February 6, 2021

Vance Presbyterian Church, Wheeling WV.

We are working together with Washington Presbytery to bring you an exciting training event for church leaders, and pastors. There will be traditional church officer training, and some new contemporary topic workshops. You won't want to miss this! Additional information coming soon.

Russell Scholarships

A sub-committee of Training and Development met on May 15, 2020 to read Russell Scholarship applications.

Following a careful review, and with prayerful consideration, the decision was made to award all seven applicants an equal share of the \$6,000. Available. Each student received **\$857.14**

Congratulations to the following students.

Morgan Good: First PC Cameron, Cameron WV

Alexander Dague: Roney's Point PC, Triadelphia WV

Ashley Dague: Roney's Point PC, Triadelphia WV

Cassandra Brandt: Oak Ridge PC, Wellsville Ohio

Hannah Hanlon: First PC Wellsburg, Wellsburg WV

Anna Griffith: First Sistersville, Sistersville, WV

Jolaina Dissette: Longs Run PC, Lisbon Ohio

--end of Training & Development Committee Report-

224th Delegate to General Assembly Report

Report of Ruthellen Bates, as delegate to the General Assembly D, 2020

As Presbyterians, we know that it is vital and urgent for us to participate in our Denomination at all levels, from the local to the national. For that reason, two from our presbytery of the Upper Ohio Valley represented it at a recent meeting of the General Assembly. Originally, this meeting was supposed to have been held in Baltimore. Because of COVID, this could not be done. We therefore met electronically. This gave us the opportunity to get to know persons, especially in our Synod of the Trinity.

My name is Ruthellen Bates. Here I will give a written report of some of the highlights of the General Assembly.

We were in contact with hundreds of people through the use of our computers. For some, such a thing is somewhat threatening. For others, it provided the opportunity to get to know a few rather well.

It also gave us the opportunity to learn about issues facing us and to examine what we could do to the countless persons, affected negatively by these issues.

One matter of concern to all of us is our relationship with our local police. Some at General Assembly believed that we should do away with the existence of the police all together. Others did not agree with that all, they believed that the need for the police is too great, especially at the local level, to do away with them.

Another issue which came up was that of the exploitation of girls and women in our society and around the world. A particular concern was expressed for those who are trafficked. In response to this, I decided to deal with this locally, nationally, and around the world. This has already become a part of the agenda of our presbytery Peacemaking Committee. At the international level, I am working on this with persons who have this same concern in countries such as France and Switzerland.

I am really grateful to have had the opportunity to represent our presbytery at this national meeting. As I said above, I have come away from it with the desire to do something positive and effective about our community's relationship with our local police. I want to help others in this regard, too.

Also, I learned the importance of working on our relationship with persons who are exploited locally and around the world. For me, this would be those I mentioned above. An urgency exists here which is great.

I am hoping that the opportunity to have General Assembly in a more traditional way will return, once COVID is out of existence.

We need to keep GA or General Assembly in our prayers and to support it in every way that we can. May God bless us as we deal with this and cause us to work with one another in peace and constant goodwill? May we see how this national meeting relates to us in our everyday lives!

-end of 224th General Assembly Report

Peacemaking Committee of Upper Ohio Valley Presbytery Report

Chair: Rev. Dr. Ruth Ellen Bates, CP Karen Byrne, Rev. Dr. Lorraine Dill, RE Jackie Hutyera, Cadiz, RE Peter Fox, Dallas, Ronda Seelig, Follansbee, CP Karen Byrne, Centerville.

The Peacemaking Committee of Upper Ohio Valley Presbytery has been meeting regularly. First, we were doing it monthly. Then, we decided to meet every two weeks. Because of COVID, we are meeting by Zoom.

Three persons have belonged to this particular group for a while. They are Jackie Hutyera, Peter Fox, and Ruthellen Bates, our chair. Two newcomers have joined our group recently. They are Karen Byrne and Ronda Seelig.

1. Because we are meeting regularly, we are able to deal with more issues more often. One of these issues is the wearing of masks. We believe that it is really necessary to encourage this, in order to prevent the spread of the corona virus. We placed an announcement on this in the presbytery newsletter.
2. One resolution that we wrote about last year dealt with the showing of hospitality to those who enter our nation's borders from other countries. To offer hospitality to them is in keeping with teaching of Jesus to love our neighbors as ourselves. This resolution was brought up at presbytery meeting last year. Therefore, people around the presbytery became aware of it.
3. One matter that came up recently dealt with our relationship with the local police. At the General Assembly, this was brought up repeatedly. Jackie Hutyera described how she has dealt with this matter with her local police. She encouraged other members to think carefully about this matter and to see what they could do, locally. Karen and Ruthellen responded that they are working on this issue locally.
4. Another issue that we dealt with is our use of a website which this committee had created in the recent past. We could use this website more because of funds we received through a grant from the national level of our denomination. It was decided that we would continue to work on this matter.
5. In response to the General Assembly, we are also dealing with another issue. It is the victimization and trafficking of women and girls locally, and in other parts of the United States. We decided to make this a major part of our agenda in the months ahead. Karen has been working on this.
6. As a committee, we continue to support the ministry of Rev. Stanley in Malawi. We have done this through prayer, the support of the ministry of Karen and her church, and the sending of funds.
7. We are aware of the need to do something urgent to support the work in behalf of animals and birds in danger here and around the world. Ronda and Ruthellen are working on these matters.
8. We are working also on ministry to those who are hungry. We are now finding out how we can help in this area locally and worldwide.

-end of Peacemaking Report-

Pastoral Care Team Report to the Presbytery September 8, 2020

Item of Information:

For information:

Attention to all Pastors. As many of you know, the Presbytery is currently using Zoom for Presbytery meetings, and committee meetings. This media is also available to you to have contact with you mentors, your peers, and your friends. Your Pastoral Care Team is concerned that you are not, during this unprecedented time, getting the contact you need with each other. If you have an interest in getting together with some of your friends, or getting to know some of your peers, to the new kids on the block, please contact Cindy James, she and Christine will make arrangements to put some of you together. Cindy's email: al-cindaj@netzero.net phone: 330-532-5747

-end of Pastoral Team Report

ROUND TABLE REPORT

Members: Kandy Dunn (Moderator of Presbytery), Darrin Jones (Chair of RT & Vice-Moderator of Presbytery), George Crawford (Co-chair, Training and Development), Tyler Bayless (Committee on Preparation Chair), George Crawford (Training & Development Co-Chair), James Cochran, Jr. (Stewardship Chair), David Demarest (Bills & Overtures Committee Chair), Cindy Foster (Training & Development Co-Chair and Personnel Chair), Barry Hall (RT Visionary), Dee Kovach (Committee on Ministry Co-Chair), Alcinda James (Pastoral Care Team), Christina Kestner (RT Visionary), Frank Lewis (secretary of RT & Stated Clerk), Terry Lucarelli (Personnel Chair), Deborah Messham (Committee on Representation Chair), Connie Quinn (Treasurer of Presbytery and Mission Outreach Committee Chair), Ruth Stevens (Pastoral Care Team), Trina Lewis (Nominating Committee)

Items for Information:

Round Table held their meeting Zoom meeting August 5, 2020 in Zoom format and had nine people present for the Zoom format.

- a) The Round Table will be bringing to the December Presbytery meeting their nominations for committee chairs along with nominations for the class of 2023 nominating committee. Be in Prayer as how you may serve God in the life of the Presbytery.
- b) At its meeting on August 5, 2020, the Round Table received the Treasurer's Report for January-July 2020, Stated Clerk's Update on Items around the Presbytery, Leaderships Commissions Report on Issues being dealt with in the Presbytery.
- c) Rev. Dr. Frank Lewis shared with the Round Table information about his retirement beginning January 1, 2021. The Round Table sent a formal recommendation to the Leadership Commission as follows:
 - 1. The Round Table recommends to the Leadership Commission to appoint a search committee for the Stated Clerk of the Upper Ohio Valley Presbytery. The search committee should include the Personnel Committee, and one person from each of the Presbytery standing committees: COM, Training & Development, CPM, Mission Outreach, Stewardship, Bills & Overtures Committee and Leadership Commission.

2. The Round Table will meet again on October 1, 2020 at 3 p.m. in the Zoom Format.

Peace,

Rev. Darrin Jones, Chair of Round Table

-end of Round Table report

OTHER BUSINESS.

Rev. Erica Harley **moved, it was seconded and passed** that presbytery discontinue the policy of using

money acquired by the sale of a closed church for new church development, and that the funds be used to continue the legacy of the former congregation.

Stated Clerk, Rev. Dr. Frank Lewis **moved, it was seconded and passed** that an omnibus motion approving the actions of reports not otherwise acted upon.

ENROLLMENT CLERK'S REPORT.

There were 45 voting members present and 10 non-voting members present. 31 churches were represented.

PRESBYTERY ATTENDANCE

MINISTERS

- P J. Robert Willits (TPR)
None
- A Peter Walburn (CP)
- P Connie Quinn (CP)
- P David Demarest
- A Richard Cunningham (TPR,)
- E Mary Jane Knapp (Interim)
None
None
- A Stan Fedyszyn (HR, TPR)
- P David Demarest
None
- P Alan Jeffries
- A Michael Dunn (CP)
- P Cynthia Foster (CP)
- P Karen Byrne (CP)
- P Franklin Lewis
- P Katrina Lewis
- A Joe Ellis (CP)
- P Franklin Lewis (TPR)
- P George A. Crawford (CP)
None
None
- P Margie Zellars (CP)
None
- P Isan Leyda
- P Frank Haas (CP)
None
None
- P Barry Hall
None
None
None
- A Kurt Turner (CP)
None
- P David Stammerjohn
- E William Webster, Jr.
- A Joe Ellis (CP)
None
None
- A Lawrence Kline (HR, TPR)
- P M. Lorraine Dill
None

CHURCHES

- Barnesville, First
- Bellaire, Bellaire
- Bellaire, Belmont
- Bellaire, First United
- Bellaire, Rock Hill
- Bergholz, Trinity
- Bethlehem, Bethlehem United
- Blaine, Pleasant Valley
- Bloomingtondale, Annapolis
- Bloomingtondale, Bloomingtondale
- Bridgeport, Kirkwood
- Brilliant, First United
- Cadiz, Cadiz
- Cameron, First United
- Cameron, Wolf Run
- Centerville, Concord
- Chester, Trinity Parish
- Chester, Westminster
- Colerain, Colerain
- Colliers, Cross Creek
- Dallas, Dallas Community
- Dillonvale, First
- East Liverpool, Calcutta
- East Liverpool, Emmanuel
- East Liverpool, Grace
- East Liverpool, Long's Run Trinity
- Follansbee, Follansbee
- Hammondsville, Grant Hill
- Hanoverton, New Lebanon
- Harrisville, Covenant
- Hopedale, United
- Jewett, Jewett
- Jewett, Ridge
- Key, Bethel
- Laings, Laings
- Martins Ferry, First
- Martins Ferry, Grace
- Martins Ferry, Scotch Ridge
- Mingo Junction, First
- Moundsville, First
- Moundsville, Limestone
- Mt. Pleasant, First
- Neffs, Coalbrook

COMMISSIONERS

- A
- Jim Cochran
- A
- A
- Robert McAnich
- A
- A
- A
- A
- A
- A
- A
- Jackie Hutjera
- A
- A
- Linda Griffith
- Brent McPherson
- Bob Milner
- A
- A
- A
- A
- A
- Jeff Mercer
- A
- A
- A
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- A
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- A
- A
- A

	None	New Athens, First	A
	None	New Cumberland, First	A
	None	New Martinsville, First	A
	None	New Matamoras, First	A
	None	Piney Fork, Piney Fork	A
	None	Powhatan Point, First	E Patty McNear
P	Cynthia Foster (CP)	Rayland, Glen Robbins	Lana Kennedy
P	John Edward Harris (Interim)	Richmond, United	
	None	St. Clairsville, Calvary	Beth Hahn
E	Kenn Sickle (CP)	St. Clairsville, First	
	None	St. Clairsville, Uniontown	
P	Terri Swails	Salineville, Bethel	
	None	Salineville, Calvary	
	None	Scio, First	
A	David Roberts	Shadyside, First	
A	Lawrence Kline (HR, TPR)	Sherrard, Allen Grove	
P	Colleen Griffith	Sistersville, First	Kim McIntyre
	None	Smithfield, Smithfield	
E	Jason Elliott	Steubenville, First Westminster	
P	William Brown (CP)	Steubenville, Pleasant Hill	
P	Tyler J. Bayless	Toronto, First	
	None	Toronto, Hill Top	
P	Darrin Jones	Triadelphia, Roney's Point	Helen Beatty
A	Diane Jefchak (D of CC, TPR)	Warnock, Community	
	None	Weirton, Cove	
A	Randall Krebs (Bap, TPR)	Weirton, Oakland	
	None	Wellsburg, First	Marsha Everett
A	G. Rick. Stanley, Jr. (CP)	Wellsville, Covenant	
	None	Wellsville, Oak Ridge	
A	Duane Hetzer (UMC, TPR)	Wellsville, Riverside	
A	Rich Cunningham (, TPR)	Wellsville, Yellow Creek	
A	Debra Dague (UMC, TPR)	West Liberty, Federated	
P	Michael O'Neil	Wheeling, First	
A	Robert Nagy	Wheeling, Stone	
P	Erica L. Harley	Wheeling, Vance Memorial	
A	Bill Lawrence (HR, TPR)	Wintersville, Two Ridges	Judy Edmonds
P	Susan Lehosky (UCC, TPR)	Woodsfield, Woodsfield	

MINISTERS AND RULING ELDERS ATTENDANCE CODES: P = present; E = excused, A = absent

TPR = Temporary Pastoral Relationship D of CC = Disciples of Christ Christian

HR = Honorably Retired Naz = Nazarene

CP = Commissioned Pastor UCC = United Church of Christ

CCE = Certified Christian Educator UMC = United Methodist Church

Bap = Baptist

Ministers Excused Early: None

Ruling Elder Commissioners Excused Early:None

Commissioned Pastors Excused Early: None

Lay Preachers Excused Early: None

Presbytery officers present: Kandy Dunn (Moderator), Judy Edmonds (Enrollment Clerk), Frank Lewis (Stated Clerk), Darrin Jones (Vice-Moderator), Connie Quinn (Treasurer), Tim Wilt (Journal Clerk)

Presbytery staff present: Kandy Dunn (Bookkeeper), Christine O'Neil (Office Administrator)

Leadership Commission present: Kandy Dunn (Moderator), John Harris (At Large), Frank Lewis (Stated Clerk), Connie Quinn (Treasurer), David Stammerjohn (At Large)

Ministers at large absent: Homer Harden, J. Edward Rudiger

Ministers at large laboring inside the bounds present: George Crawford

Ministers at large laboring inside the bounds excused: Mary Jane Knapp

Ministers at large laboring outside the bounds or with other approved occupations excused: Claudia Brown, Edwin Stern

Honorably Retired Ministers present: Ruth Ellen Bates, J. Robert Willits, Timothy Wilt,

Honorably Retired Ministers excused: Laurie Armstrong, Michael Bongart, Royce Browder, Stan Fedyszyn, Robert Gracey, Richard Kantz, Philip Keevil, Larry Kline, David Knapp, Chuck LaPlaca, Bill Lawrence, Michael Lenno, , Tanta Luckhardt-Hendricks, R.H. McCuen, Jr., Byron McElroy, , Robert Meyer, Robert Morgan, Lloyd Smith, Edwin Stern, Gene Toot, Andrew Woods

Commissioned Pastors present: William Brown, Karen Byrne, Rich Cunningham, Joe Ellis, Cynthia Foster, Frank Haas, Connie Quinn, Kenn Sickle, Rick Stanley, Kurt Turner, Peter Walburn, Margie Zellars

Commissioned Pastors excused: William Brown, Karen Byrne, Michael Dunn, Joe Ellis, Cynthia Foster, Frank Haas, Connie Quinn, Kenn Sickle, Rick Stanley, Kurt Turner, Peter Walburn, Margie Zellars

Commissioned Pastors absent: William Brown, Karen Byrne, Michael Dunn, Joe Ellis, Cynthia Foster, Frank Haas, Connie Quinn, Kenn Sickle, Rick Stanley, Kurt Turner, Peter Walburn, Margie Zellars

Commissioned Pastors laboring inside the bounds present: George Crawford

Non-Commissioned Lay Preachers present: Kandy Dunn, Karen Edwards, Dee Kovach, Paul Todd,

Non-Commissioned Lay Preachers excused: Virginia Zoric

Non-Commissioned Lay Preachers absent: Roger Criss, Richard Cunningham, Pam Duncan, Brenda Dunlap, Joseph Hendricks, Walter Jancura, Christina Kestner, , Susan McMannis, Jeff Nelson, Donna Todd,

Non-Commissioned Ruling Elders in Training to Preach absent: Bob Owens, Carol Pierce

Non-Commissioned Lay Preachers Honorably Retired excused: Mary Anne Frischkorn, Carol Schoolcraft

Ruling Elders on Pastoral Care Team present: Alcinda James, Ruth Stevens

Ruling Elder Committee Chairs present: Jim Cochran (Stewardship), George Crawford (Co-Chair Training & Development), Cynthia Foster (Co-Chair Training & Development), Connie Quinn (Mission Outreach)

Ruling Elder Committee Chairs excused: Jim Cochran (Stewardship), George Crawford (Co-Chair Training & Development), Cynthia Foster (Co-Chair Training & Development and Chair of Personnel), Connie Quinn (Mission Outreach)

Ruling Elders on Round Table absent: Christina Kestner (At Large)

Guests/Committee Members/Other present: Thomas Snow RE(Long's Run) and Helen Beatty (Rony's Point)

Corresponding Members enrolled with voice and vote: George Crawford

Corresponding Members enrolled with voice: Doug Portz (Board of Pensions), Susan Wonderland, Interim Executive Presbytery of Synod of the Trinity, Wayne Yost, Northumberland Presbytery.

Granted Privilege of the Floor with voice: Martha Wright, Laughlin Memorial Chapel

ATTENDANCE FOR ____September 8, 2020, MEETING:

Voting Members:

Ministers serving congregations	15
Ministers serving congregations--Officers	2
Ministers at Large	
Corresponding Members Laboring in Bounds	3
Retired Ministers not serving cong's	1
Retired Minister not serving cong's--Officer	

Non-voting Members:

Non-commissioned Lay Preachers	3
Corresponding Members Enrolled w/voice	3
Granted Privilege of the Floor w/voice	1
Officer/Staff (non-voting)	1
Student Pastors	
Lay Preacher Trainees	

Commissioned Pastors	6	Guests/Committees/Staff/Other	2
Commissioned Pastors--Officer	1	Sub-total	10
Ruling Elder Commissioners	14		
REs Officer, LC, RT, Pastoral Care	2		
REs Committee Chairs & PW Moderator	1		
Sub-total	45		

[The following shall be enrolled as voting members for their attendance at a given meeting of Presbytery: Ruling Elder Commissioners, Minister members, Ministers-at-Large, Honorably Retired Ministers, Commissioned (Lay) Pastors, Ruling Elders currently serving on the Round Table and/or Pastoral Care Team, Ruling Elders currently serving as Committee Chairs, as well as Ministers of the Word and Sacrament who are currently laboring within the bounds of our Presbytery, Commissioned (Lay) Pastors who are currently laboring within the bounds of our presbytery, and the current Moderator of Presbytery's Presbyterian Women if that person is a Ruling Elder.]

Total Attending: 55

 31 churches were represented in attendance.

ADJOURNMENT WITH PRAYER. At the completion of the agenda for the meeting, Rev. Tim Wilt **moved, it was seconded and passed,** that the meeting be adjourned with prayer. At 7:30 p.m., the closing prayer was offered by Moderator Kandy Dunn.

NEXT MEETING OF PRESBYTERY. Before the closing prayer, Ruling Elder Kandy Dunn, 2020 Moderator, announced that the next stated meeting of presbytery would be held on December 12, 2020, at Laughlin Memorial Chapel, Wheeling, WV, beginning at 1:00 p.m.

ATTESTED _____ The Rev. Dr. Frank Lewis, Stated Clerk

_____ The Rev. Tim Wilt, Journal Clerk