

Carmel Nursery School Health and Safety Plan

This health and safety plan is an addendum to our Parent Handbook.

1. All classes will be limited to a designated classroom with their own teacher and teacher's aide.
2. Materials and supplies will be separated by class.
3. No extra helpers/volunteers will be scheduled until further notice.
4. Parents are asked **not** to enter the school building. Communication will take place via phone or email.
5. Signage for physical distancing, hand washing/sanitizing procedures, and face mask usage will be posted throughout the school.
6. Taped off flooring signage will be used in classrooms and throughout the building to facilitate physical distancing.
7. Soft toys and dress up clothes will be removed from classrooms until further notice.
8. Children will laugh and have fun socializing with their classmates.
9. Only one class at a time will use the playground or the indoor play area.
10. Only 2-3 children per table.
11. Montgomery County Intermediate Unit (MCIU) services will be completed outside the nursery school setting. Services will not be allowed in the classrooms with other children.
12. Signs will be posted for anyone coming to drop off or pick up a child after arrival or before dismissal.
13. Individual crayons, markers, pencils, glue sticks, scissors, and playdough containers for each child.
14. Water tables will not be used until further notice. If using sensory activities, children will have individual containers.
15. Chairs and individual spots at the table will be labelled for individual use only.
16. Only one class at a time will use inside play area. High touch areas will be disinfected in between use from one class to the other.
17. Learning centers will limit the number of children participating at one time while trying to maintain a safe distance. Children will wash hands/sanitize after each activity.
18. Doorknobs, handrails and other high touch areas will be cleaned and/or disinfected throughout the day.
19. Children and adults will follow handwashing procedures as recommended by the CDC. Handwashing will take place when entering the classroom, in between learning centers, during transitions from one activity to the next, before and after playing outside and at any other time that is needed. Hand sanitizer will be available to use in lieu of handwashing and it will be supervised or dispensed by an adult.
20. Windows will be open in the classrooms.
21. The water fountain will be closed. The staff will accommodate any child who is thirsty.
22. Staff will be instructed about the new cleaning and disinfecting procedures.

Carmel Nursery School Health and Safety Plan

Masks

Staff and administration will always be required to wear face masks and/or face shields.

- It is required that all children 2 years and over wear a face mask to school.
- Schools may allow students to remove their face coverings when students are:
 - Eating or drinking when spaced at least 6 feet apart at snack time only

Activity fee

There will still be an activity fee of \$ 75 to help offset the cost of extra cleaning supplies, masks, and to keep a snack here in case a child forgets to bring theirs.

DROP OFF AND PICK UP POLICY/PROCEDURE :

To reduce direct contact and limit the risk for COVID-19 transmission, Carmel Nursery School is restricting access to its building to its essential staff and children enrolled in the program. Accordingly, parents/guardians/caregivers and siblings WILL NOT be permitted to enter the building during drop off and pick up. Instead, a staff member will greet each family at the designated health screening stations by the playground entrance.

- Park your car in designated areas.
- Distance yourself and your child by waiting in designated spots 6 ft. away from others. Please keep your child with you and do not allow interaction and play with other children while waiting.
- Families will be required to wear masks when interacting with Staff during drop off and pick up. It is required that children over 2 years old also wear a mask.
- Proceed to the Health Screening Station: Staff will call each family over to complete the Health Screening questionnaire and temperature check. Staff will ask family to read each question on the Health Check Questionnaire. Staff Member will take child's/children's temperature.
- If a parent/guardian/caregiver answers 'yes' to any of the questions in the questionnaire or if child fails the temperature check (100 °F), the child may not enter the building.
- If there are no issues with the Health Check, the child will:
 - ♣ Wait with their teacher in designated area to enter the classroom
 - ♣ Children will be directed to wash hands before they enter the classroom

Carmel Nursery School Health and Safety Plan

- Upon your arrival to pick up your child, please wait in designated area until your child is directed to join you.

LATE DROP OFF or EARLY PICK UP (BACK ENTRANCE):

Each class will begin and end at different times to alleviate any overlap at drop off and pick up time at the entrance. Therefore, if you do not arrive at your designated time you may need to wait until a staff member is free to take your child to his or her classroom. If you have more than 1 child please come at the later class time. Thank you.

Class schedules:

Preschool 3s ----9:15 to 11:45

PreK 4s-----9:25 to 11:55

PreK5s -----9:35 to 12:05

Signs will be posted asking for anyone coming to drop off or pick up a child after arrival or before dismissal to do as follows:

- Call the office at 215-886-7677.
- Wait at back door to be assisted. Ring the doorbell.
- Wear a face mask.
- Keep a 6-ft distance.
- If dropping off, child's temperature will be checked, and drop off person will have to answer health questionnaire.
- Sign child in or out on school log.
- Child will be taken to wash their hands and then to the classroom by a staff member.
- Child will be brought to parent by staff member if child is being picked up early.

ILLNESS PROCEDURE:

The purpose of our illness policy is to reduce the spread of illness among children and to encourage full recuperation of sick children before they return to school. We depend on parents to assist us in maintaining a safe and healthy environment for all of our children. We reserve the right to send home any student who shows signs of illness at school (see below).

These symptoms are as follows:

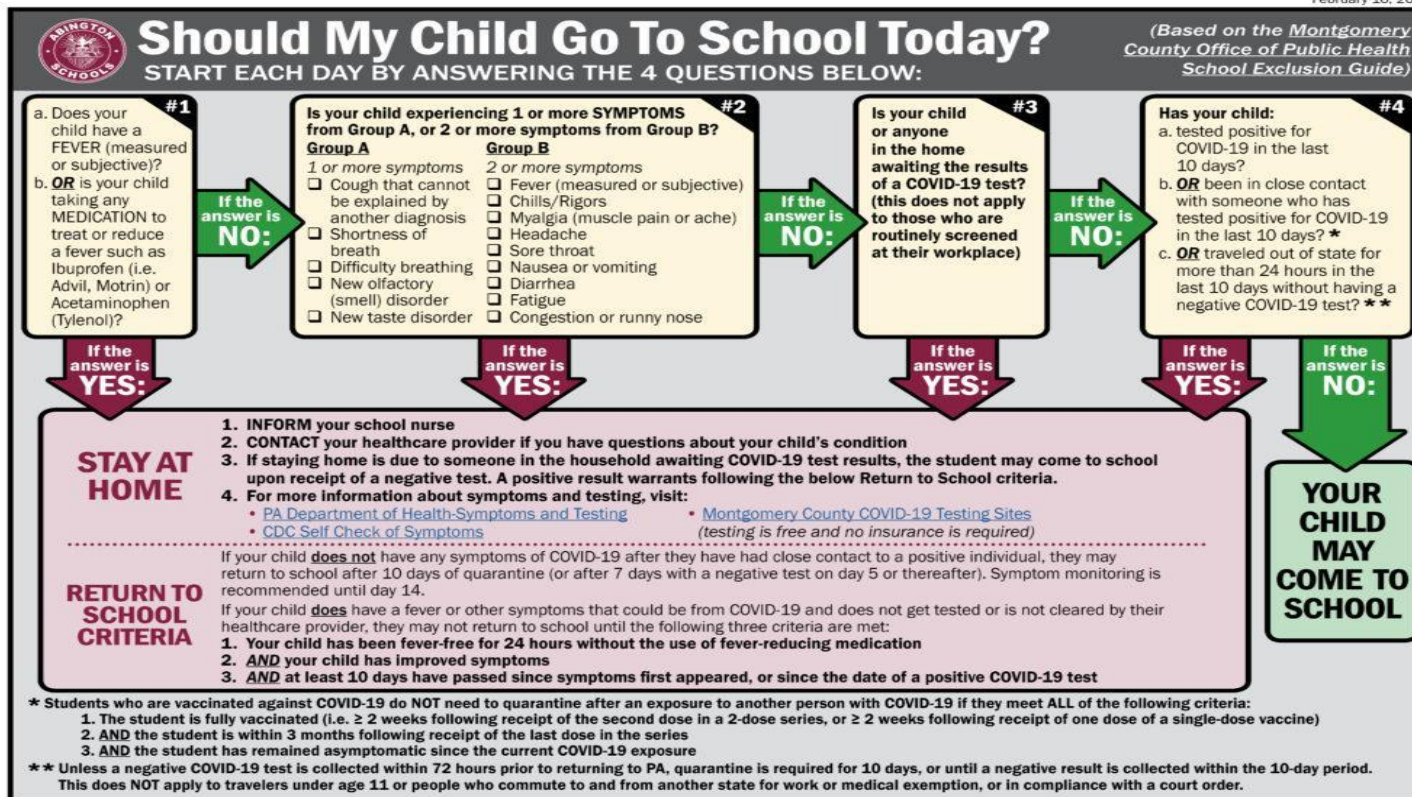
- A fever of 100 degrees or more
- Vomiting within the previous 24-hour period
- Diarrhea within the previous 24-hour period (including recurring episodes of diarrhea at school)
- A heavy nasal discharge indicative of infection
 - A constant cough or sore throat
- Fussy, cranky behavior and generally not himself/herself
- A skin rash

If a child becomes ill during the morning (excessive coughing/sneezing or trouble breathing),

Carmel Nursery School Health and Safety Plan

the child will be moved to another room, the child's temperature will be taken, and the parent will be called. If any illness is suspected the parent will be asked to pick-up the child within 30 minutes of being called. Any child with persistent symptoms will require a doctor's note to remain in school.

COVID- 19 cases:



Knowing when to keep your child home from school is one of the most effective ways to maintain a healthy school community. The [COVID-19 School Exclusion Recommendation list from the Montgomery County Office of Public Health](#) is what Carmel Nursery School will follow. Please note guidance could change over time, but the below information is current as of Feb. 19, 2021.

- If your child has been in **close contact** with an individual who has tested positive for COVID-19, your child must stay home and follow the below [Return to School Criteria](#).
- If your child or anyone in the home have been tested for COVID-19 and are **awaiting results**, your child should stay home until a negative test result is received (this does not apply to those who are routinely screened at their workplace). If your child or anyone in the home tests positive, follow the below [Return to School Criteria](#). Household contacts may require further investigation to determine dates of quarantine.

Carmel Nursery School Health and Safety Plan

- If your child has **cold or flu-like symptoms** (runny nose, congestion, sore throat, persistent cough, difficulty breathing, headache, chills, loss of taste/smell, muscle pain/aches, diarrhea or vomiting), your child must stay home to rest and recover. Follow the [Return to School Criteria](#) outlined below and call your healthcare provider.

- If your child has a **fever** that is measured or subjective, your child must stay home to rest and recover. Call your healthcare provider if symptoms worsen. The student may go to school if they have been fever-free without medication for 24 hours, AND they were seen by their healthcare provider and diagnosed with something other than COVID-19. Otherwise, follow the [Return to School Criteria](#) outlined below.

Please let the [director](#) know if your child is demonstrating symptoms of COVID-19, if anyone in the family tests positive for COVID-19, if your child is being tested, or if your child has had close contact (within 6 ft. for +15 minutes) with someone who has tested positive. Additionally, notify your child's school if your child tests positive for COVID-19. . . In order to return to in-person learning, you must follow the [Return to School Criteria](#) outlined below. For no-cost and insurance-free COVID-19 testing, please visit the [Montgomery County COVID-19 Testing Sites](#) web page.

The [COVID-19 School Exclusion Recommendation list](#) from the Montgomery County Office of Public Health is what the school will use should students develop symptoms while in school for in-person instruction. If a child is sick and showing any signs of COVID-19, they will immediately be placed in an isolation area and the family will be contacted to pick up their child(ren). **All child(ren) should be picked up by a parent/guardian, or designated adult, no later than a half-hour from receiving the notification call from the teacher or director.**

RETURN TO SCHOOL CRITERIA

If your child does not have any symptoms of COVID-19 after they have had close contact to a positive individual, they may return to school after 10 days of quarantine (or after 7 days with a negative test on day 5 or thereafter). Symptom monitoring is recommended until day 14. If your child does have a fever or other symptoms that could be from COVID-19 and does not get tested or is not cleared by their healthcare provider, your child may not return to school until the following three criteria are met:

Carmel Nursery School Health and Safety Plan

1. **Your child has been fever-free for 24 hours without the use of fever-reducing medication.**
2. **AND your child has improved symptoms.**
3. **AND at least 10 days have passed since symptoms first appeared or since the date of a positive COVID-19 test.**

- School parents will be informed of a confirmed case. The entire school will not close/quarantine unless directed by Montgomery County Health Department.

- Tuition will not be reimbursed for a quarantine period.

All decisions regarding the need for children to be isolated if a child is showing symptoms related to COVID-19 will be made by the administration following the guidelines given in the health and safety plan, the CDC and Montgomery County Health Department.

Students and Staff will be screened daily upon arrival. Temperature will be checked with a no-contact thermometer. Children will be isolated and supervised by a member of the administration. Parent/guardian must pick up child within 30 minutes from call. All cases of infectious diseases would be reported to Montgomery County Health Department

All employees will sign acknowledgement of receiving the Pandemic Health & Safety Plan included in Employee Handbook. By signing they agree to follow guidelines including use of face masks, social distancing, self-monitoring of health conditions for themselves and for individuals with whom they have close contact.

Parents will also receive a copy of the Pandemic Health & Safety Plan. They will sign the Acknowledgement and Disclosure form which states that they received the pandemic guidelines and agree to the procedures put in place in regard to illness and they agree to follow health monitoring of their child prior to coming to school each day.

This plan is a work in progress. We will constantly assess its effectiveness and make necessary changes. We appreciate everyone's patience as we work through this time.

Carmel Nursery School Health and Safety Plan

I acknowledge receipt of the Carmel Nursery School Pandemic Health and Safety Plan. I have read it and agree to all of the procedures put in place in addition to the original Nursery School Parent Handbook.

Please sign and date and return it on your child's first day of school.

If you cannot print this out, we will have one available for you at drop

Carmel Nursery School Health and Safety Plan
off on your child's first day.