

# Foothills Presbytery Nominations Committee Submission Form

The Nominating Committee of Foothills Presbytery is responsible for nominating to Presbytery all chairpersons and members of the committees, boards, and agencies of Presbytery. Input from local churches is essential as the Nominating Committee seeks to fulfill its responsibilities. Your interest in service within the structures of Foothills Presbytery and completion of this Nominee Questionnaire will be helpful and will be much appreciated.

Please complete this form, checking the committee(s) in which you have an interest in serving or those Pastors/Elders who you suggest serve on behalf of your church.

Please use the space below each COMMITTEE and DESCRIPTION to make a suggestion for the Nominations Committee. You may nominate as many or few people as you want and you do not have to make a nomination for each committee to submit this form. \*\*Be sure to include nominee's name, contact information & home church.

**COM:** The Committee on Ministry “serves as pastor and counselor to the ministers and Certified Christian Educators of the Presbytery, facilitates relations between congregations, ministers and the presbytery, and settles difficulties on behalf of the presbytery when possible and expedient.”  
*Meets the first Thursday every month at noon until around 2pm.*

**CPM:** The Committee on Preparation for Ministry provides direction for those who are to be ordained as ministers of the Word and Sacrament. The Committee enters into covenant relationship with those preparing to become ministers and is engaged in such relationship through the phases of inquiry and candidacy. (G-14.0400) *Meets the 4th Thursday each month at noon until around 2pm.*

**CSM:** The Committee on Shared Ministry serves "To equip, connect, and nurture the churches of Foothills Presbytery. We will explore our mission by offering opportunities for faith formation, gatherings, fellowship, service, encouragement, resources, and support." This may include organizing around such ministries as: • Leadership Development • Mission Outreach • Hospitality, Peer Ministry and Joys & Concerns • Technology and Communication • Curriculum and Resources • Outdoor Ministry • Youth Ministry • Campus Ministry • Child Advocacy & Awareness • Presbyterian Women • Small Church Connections  
*Meets the 3rd Tuesday, every other month, from 12 noon until around 2pm.*

The following support and peer groups report to the Committee on Shared Ministry:

- Youth Leaders Roundtable
- Christian Educators Gatherings
- Regional Minister Gatherings
- Women Clergy Gatherings
- Music Ministry Leaders
- Western Region Pastors and CREs
- 7% lunch bunch – Pastors under 40
- Associate Pastors Gatherings

**Examinations:** The Examinations Commission of Foothills Presbytery is elected by the presbytery to examine candidates (G-14.0482,) ministers (G-11.0402) who are seeking membership in the Presbytery, and elders seeking to serve as commissioned ruling elders (G-14.0560). *Meets the 3rd Thursday every month, as needed.*

**Finance & Stewardship:** The Finance and Stewardship Team provides financial planning and fiscal oversight for the Presbytery. It promotes stewardship in the congregations of the Presbytery and interprets the budgets of Presbytery, Synod and General Assembly. *Meets quarterly.*

**Representation & Review:** The Representation and Review Committee advises Presbytery with respect to its membership and of its bodies by making sure the principles of participation and inclusiveness are met (see G-30103), and in addition is responsible for the review and control of Sessions and congregations. *Meets 3 times a year.*

**Personnel:** Define the process and review the annual evaluations of Presbytery staff. Conduct the reviews of the Presbytery Leader/ Stated Clerk. Make recommendations for action to the Council concerning compensation of Presbytery staff. Enforce the policies in the Presbytery's Personnel Manual. Annually prepare and propose a budget for the Personnel related expenses. Administer the Personnel Committee budget. Record minutes of all meetings and maintain accurate record of the work of the Personnel Committee, which shall be filed in the Presbytery office. *Meets about 3 times a year.*

**Nominating:** The Nominating Committee nominates persons to fill all vacancies on continuing committees, councils, teams, boards, and other bodies that require election by the presbytery. (G-9.0801b) *Meets about 3 times a year.*

**PJC:** The Permanent Judicial Commission addresses all matters referred to it which are related to judicial process as required in the Rules of Discipline of the Constitution of the Presbyterian Church (USA). It reports directly to the Presbytery. *Meets only as needed.*

**Racial Ethnic:** The Racial Ethnic Cabinet serves as an advocate and interpreter for racial ethnic opportunities and concerns to the Presbytery.

**Sexual Ethics Committee:** Child, Youth and Vulnerable Adults Protection Policies: The Sexual Ethics Team shall work with other entities of the Presbytery in dealing with matters regarding sexual ethics and misconduct. *Meets as needed.*

**Bills & Overtures:** The Bills and Overtures Committee receives all overtures and amendments which have been referred to Presbytery and provides advice to the Presbytery regarding the action on such overtures and amendments. It also serves as the bills and overtures committee for Presbytery meetings. *Meets as needed, about 2-3 times a year.*

**Worship Committee:** The Foothills Presbytery Worship Committee exists to plan services of worship for Presbytery meetings to motivate the people in the pews to earnest praise of God. The committee attempts to design services that are sensitive to the business of Presbytery, the architecture and traditions of the local church or venue housing the meeting, and the musical gifts and styles of the community. The committee also attempts to put before the presbytery solid worship leaders of all stripes, hometowns, ages, and inspiring music of many styles and origins. Ideas are welcome and one does not need to be a member of this committee to suggest them. *Meets 3 times a year prior to Stated Presbytery meetings.*

**Investment Committee:** The Investment Committee manages the Investment Fund of Foothills Presbytery. This includes establishing investment guidelines in furtherance of those policies, overseeing the investment assets of the Fund, monitor the management of the Fund's assets for compliance with the investment policies and guidelines, and faithfully meets performance objectives over time. The IC will review the implementation of this Investment Policy monthly and report its performance quarterly to the Finance & Stewardship Committee and annually to Presbytery. *Meets 2-3 times a year as needed.*

**Antiracism Ministry Team:** Antiracism Ministry Team will develop and recommend to Council: Policy changes in the presbytery that will better reflect our commitment to antiracism; and Opportunities for congregations and members of Foothills Presbytery to engage in conversation, education, and action that lead to the development of antiracist policies and practices in our congregations and the local communities to whom we bear witness. They will also collaborate with presbytery committees to pursue the goals of antiracism in the scope of their work. This team will also explore our theology, anthropology, and sociology in light of the work of antiracism. *Meets the 3rd Tuesday every month at 7:30 pm.*

**Disaster Preparedness & Response Administrative Commission:** This commission will: Assist congregations of Foothills Presbytery and their members with disaster preparedness and, in times of disaster, including but not limited to authorizing grants and disbursements of appropriate funds. Will also: Coordinate all communication between Foothills Presbytery, congregations, Synod and Presbyterian Church (U.S.A.), including the Presbyterian Disaster Assistance (PDA), as well as any other appropriate agencies; Assign a member of the commission to represent Foothills Presbytery on the SC VOAD (South Carolina Voluntary Organizations Active in Disaster); Assess the damage and evaluate the needs of Foothills Presbytery congregations and their members; Acquire and coordinate, as appropriate, resources from the Synod and Presbyterian Church (U.S.A.) as well as any other appropriate agencies; Work in partnership with local and denominational agencies when appropriate; Communicate with Foothills Presbytery staff and Coordinating Council all work and action taken, providing an annual written report to both; and Communicate when a member of the Commission needs to be replaced. *Meets as needed.*

Please save this form on your device and then attach and return by email or print & return completed form to:

LeAnne White  
2242 Woodruff Road  
Simpsonville, SC 29681

Or email to: [lwhite@foothillspresbytery.org](mailto:lwhite@foothillspresbytery.org)

Office: 864-288-5774 | Fax: 864-288-5778

Thank you!