

## **Property and Insurance Commission**

The Property and Insurance commission advise the Presbytery on issues of its own insurance, and manage property owned by the presbytery. More importantly they provide advice to congregations as they seek to leverage their property in the service of ministry and mission. They seek to help congregations use their physical space in new and creative ways to change the world on behalf of Christ.

### **Responsibilities:**

The Property and Insurance Commission is responsible for matters outlined in G-4.02 of the Book of Order, Church Property, including but not limited to the following:

1. Review of all applications from Presbytery churches for the purchase or receipt of church properties, including manses, that are subject to an encumbrance (e.g. a mortgage), granting of easements to church property, the sale of church property, any granting of a license to use or any lease of worship space, and any granting of license to use or any lease, for a term greater than five years, of other church property
2. Review of all requests from Presbytery churches to borrow funds such that, when added to a debt already incurred, total indebtedness will be greater than 15% of the current year's budgeted income.
3. Consideration of referrals from the Presbytery or its entities, concerning properties held in the name of the Presbytery.
4. Act on behalf of the Presbytery when commissioned to do so.
5. Insure the presbytery maintains adequate insurance on its properties and advise congregations on insurance issues at their

invitation.

The Property and Insurance commission may act in advisory capacity on other property matters when requested to do so by the Session or Trustees of a particular church.

They shall be available to consult with congregations on issues of integrating technology into their existing spaces, and renovating spaces to serve their mission needs. They can be a resource along with the Community Ministries Commission to churches looking for form ministry partnerships to better utilize their space.

The Property and Insurance commission is accountable to the Presbytery for all actions in carrying out its responsibilities.

### **Membership:**

The Property and Insurance commission consists of no fewer than five and no more than seven members elected by Presbytery for three year terms, its membership consists of both Ruling Elders, and Teaching elders, and may include other members of congregations. It shall represent the all of the diversity of the presbytery as outlined in F-4.0304.

### **Spiritual Gifts, Passion and Qualifications:**

1. Understands and enjoys working with balance sheets, income statement, investment, tax and insurance matters.
2. Understands and enjoys advising and consulting concerning construction, building maintenance, zoning, leases/contracts and other property matters.

3. Has good communication and relational skills.

4. Creatively uses problem solving and uses business skills in a church setting.

5. Understands and develops strategies that help congregations be prudent, creative and missional with their resources.